
Memorandum

:

To: Mayor and Members of City Council
cc: City Manager, Interim Finance Director, City Law Director
From: Roxanne
Regarding: General Information
Date: March 18, 2019

CALENDAR

CITY COUNCIL AGENDA

C. APPROVAL of MINUTES:

March 04, 2019 Council Meeting Minutes

G. INTRODUCTION of NEW ORDINANCES and RESOLUTIONS

1. **Resolution No. 018-19**, a Resolution Authorizing and Approving the Henry County Natural Hazard Mitigation Plan; and Declaring an Emergency. (*Suspension Requested*).
2. **Resolution No. 019-19**, a Resolution Authorizing Contracts with the Townships of Napoleon, Harrison, Freedom, and the Village of Florida, and Henry County South Joint Ambulance District for Fire Service and/or Emergency Medical Service Commencing April 1, 2019; and Declaring an Emergency.
3. **Resolution No. 021-19**, a Resolution Approving the Provisions of a Certain Collective Bargaining Agreement No. 2016-MED-08-0802 between the City of Napoleon and Local 240 Napoleon Police Officers Association IUPA, AFL-CIO for the Term Commencing from December 1, 2019 through November 30, 2022; Authorizing the City Manager to Execute the Same; and Declaring an Emergency. (*Suspension Requested*).
4. **Ordinance No. 022-19**, an Ordinance Appointing a City Finance Director for the City of Napoleon, Ohio; and, Declaring an Emergency.
 - a. The Ordinance will be passed out at the meeting.
5. **Resolution No. 023-19**, a Resolution Authorizing the Participation in the Ohio Department of Transportation (ODOT) Cooperative Purchasing Program; and Declaring an Emergency. (*Suspension Requested*).
 - a. This is for the crack sealing program that was discussed at the last meeting.
6. **Resolution No. 024-19**, a Resolution Authorizing the Expenditure of Funds in Excess of Twenty-Five Thousand Dollars (\$25,000.00) for a Project known as East and West Graceway Drive Street Improvements Project, which was not included in the 2019 Master Bid List, Resolution No. 078-18, and Authorizing Competitive Bidding in regard thereto; and Declaring an Emergency. (*Suspension Requested*).
 - a. In addition to the Resolution, also enclosed is a copy of Chad's Memorandum on this project, a copy of the plans and specs are on file.

H. Second Readings of Ordinances and Resolutions - None

I. Third Readings of Ordinances and Resolutions

1. **Resolution No. 012-19**, a Resolution Authorizing the Expenditure of Funds over Twenty-Five Thousand Dollars (\$25,000.00) for the Purpose of Implementation of a GIS System, and to Sole Source said Implementation to Stantec Consulting Services, Inc.; and Declaring an Emergency.

J. Good of the City (Any other business as may properly come before Council, including but not limited to):

1. **Discussion/Action:** Approval of Power Supply Cost Adjustment Factor for March 2019 as PSCA 3-Month Averaged Factor \$0.01905; JV2 \$0.027792 and JV5 \$0.027792.

Items 2, 3 and 4 were approved by the Planning Commission at their meeting on Tuesday, March 12th, enclosed in your packet is a copy of the Memo Mark Spiess sent to the Planning Commission and also a copy of the draft meeting minutes.

2. **Discussion/Action:** Review of PC 19-01 Preliminary Plat of Subdivision – Shank Plat.
3. **Discussion/Action:** Review of PC 19-02 Conditional Use Permit for a Recycling Center at 450 Freedom Drive N&R&G Equipment, LLC.
4. **Discussion/Action:** Review of PC 19-03 Preliminary Plat of Subdivision for North Pointe Plat No. 5.
5. **Discussion/Action:** Approval of Specifications for the Perry Street Bridge Waterline Support Replacement and Spot Repair Project – Phase 2.
 - a. The enclosed Memorandum from Chad explains this project, the specifications are on file.
6. **Discussion/Action:** Approval of Specifications for Cleaning of the Lime Sludge Lagoons at the Water Treatment Plant.
 - a. The specifications are on file; one of the three lagoons is to be cleaned before June 28, 2019 with the remaining two lagoons to be cleaned by December 31, 2019.
7. **Discussion/Action:** Award of the 2019 Miscellaneous Street Improvements Project.
 - a. The recommendation of award from Chad is in his Memorandum that is attached.
8. **Discussion/Action:** Award of a New 2019 or Newer 1FB48-Bolt EV:2LT for the Electric Department.
 - a. Bids were opened on Wednesday, March 13th with one bid received from Snyder Chevrolet, their bid price was \$34,788.50.
9. **Discussion/Action:** Applying for WalMart Community Action Grant (no match) – Fire Department.
10. **Discussion/Action:** Application for Placement of Farmland in an Agricultural District located in the City of Napoleon Applied for by MYR Property I LLC; and to direct the Law Director to Draft Legislation approving the Ag-District.
 - a. A copy of the information received by the Finance office is enclosed.
11. **Discussion/Action:** Set a Public Hearing for Agricultural District for Monday, April 1, 2019 at 6:45 pm.
12. **Discussion/Action:** Appointments to the Housing Council.
 - a. City Council is to appoint two (2) members to the Housing Council; Lori Sicclair and Ted Rohrs were the appointments three years ago. Just a note, last year Ted told me this time of year is difficult for him to make the meetings.
13. **Discussion/Action:** On Tax Incentive Review Council.
 - a. The City Manager's office requested this item be added.
14. **Discussion/Action:** Appointment to the County Health Board.
 - a. This appointment is made by the City Manager. Joel Miller has been on the County/City General Health District Board since 2008; his current term expired on 12.31.2018.

INFORMATIONAL ITEMS

1. **CANCELLATYON** – Parks and Recreation Committee Meeting
2. **AGENDA** – Tree Commission Monday, March 18th at 6:00 pm
3. Regional Growth Partnership – 2018 Annual Report
4. AMP Weekly Newsletter – March 08, 2019

Records Retention - CM-11 - 2 Years

March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2 10:00 am Special Civil Service Commission
3	4 7:00 pm City Council	5	6	7	8	9
10 Daylight Saving Begins	11 6:15 pm Electric Comm 6:15 pm BOPA 7:00 pm Water/Sewer	12 4:30 pm BZA 5:00 pm Planning Comm.	13 11:00 am Bid Opening	14	15	16
17	18 6:00 pm Tree Commission 7:00 pm City Council	19	20	21	22	23
24	25 6:30 pm Finance & Budget Committee 7:30 pm Safety & HR	26 4:30 pm Civil Service	27 11:00 am Bid Opening 6:30 pm Parks and Rec Board	28	29	30
31	Notes:					

CITY COUNCIL

MEETING AGENDA

Monday, March 18, 2019 at 7:00 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- A. Attendance** (Noted by the Clerk)
- B. Prayer and Pledge of Allegiance**
- C. Approval of Minutes** (*in the absence of any objections or corrections, the minutes shall stand approved*)
1. March 04, 2019 Council Meeting Minutes.
- D. Citizen Communication**
- E. Reports from Council Committees**
1. **Electric Committee** met on March 11, 2019; and
 - a. Approved the BOPA recommendation to approve the March 2019 Power Supply Cost Adjustment Factor.
 - b. Removed from the Agenda *Discussion on Mutual Aid to the Navajo Nation*.
 2. **Water, Sewer, Refuse, Recycling and Litter Committee** met on March 11, 2019; and
 - a. Decided the City Manager did not act unreasonable, arbitrary or capricious in his decision on the Billing Dispute for 299 Appian Avenue,
 3. **Municipal Properties, Building, Land Use and Economic Development Committee** did not meet due to lack of agenda items.
 4. **Parks and Recreation Committee** did not meet due to lack of agenda items.
- F. Reports from Other Committees, Commissions and Boards** (*Informational Only-Not Read*)
1. **Board of Zoning Appeals met on March 12, 2019;** and
 - a. Approved BZA 19-01, Variance to Property Setbacks 417 W. Washington St.
 - b. Approved BZA 19-02, Variance to Accessory Building Height Restriction 1675 Industrial Drive.
 2. **Planning Commission met on March 12, 2019;** and
 - a. Approved PC 19-01, Preliminary Plat of Subdivision Shank Plat.
 - b. Approved PC 19-02, Conditional Use Permit for Recycling Center 450 Freedom Drive
 - c. Approved PC 19-03, Preliminary Plat of Subdivision North Pointe Plat No. 5
 3. **Tree Commission met earlier tonight with the following agenda items:**
 - a. Review of Tree Call Reports
 - b. Plan Arbor Day Observation
 - c. Spring Contracts Update
- G. Introduction of New Ordinances and Resolutions**
1. **Resolution No. 018-19**, a Resolution Authorizing and Approving the Henry County Natural Hazard Mitigation Plan; and Declaring an Emergency. (*Suspension Requested*).
 2. **Resolution No. 019-19**, a Resolution Authorizing Contracts with the Townships of Napoleon, Harrison, Freedom, and the Village of Florida, and Henry County South Joint Ambulance District for Fire Service and/or Emergency Medical Service Commencing April 1, 2019; and Declaring an Emergency.
 3. **Resolution No. 021-19**, a Resolution Approving the Provisions of a Certain Collective Bargaining Agreement No. 2016-MED-08-0802 between the City of Napoleon and Local 240 Napoleon Police Officers Association IUPA, AFL-CIO for the Term Commencing from December 1, 2019 through November 30, 2022; Authorizing the City Manager to Execute the Same; and Declaring an Emergency. (*Suspension Requested*).
 4. **Ordinance No. 022-19**, an Ordinance Appointing a City Finance Director for the City of Napoleon, Ohio; and, Declaring an Emergency.
 5. **Resolution No. 023-19**, a Resolution Authorizing the Participation in the Ohio Department of Transportation (ODOT) Cooperative Purchasing Program; and Declaring an Emergency. (*Suspension Requested*).

6. **Resolution No. 024-19**, a Resolution Authorizing the Expenditure of Funds in Excess of Twenty-Five Thousand Dollars (\$25,000.00) for a Project known as East and West Graceway Drive Street Improvements Project, which was not included in the 2019 Master Bid List, Resolution No. 078-18, and Authorizing Competitive Bidding in regard thereto; and Declaring an Emergency. (*Suspension Requested*).

H. Second Readings of Ordinances and Resolutions - *None*

I. Third Readings of Ordinances and Resolutions

1. **Resolution No. 012-19**, a Resolution Authorizing the Expenditure of Funds over Twenty-Five Thousand Dollars (\$25,000.00) for the Purpose of Implementation of a GIS System, and to Sole Source said Implementation to Stantec Consulting Services, Inc.; and Declaring an Emergency.

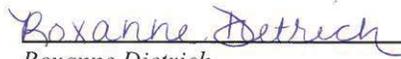
J. Good of the City (Any other business as may properly come before Council, including but not limited to):

1. **Discussion/Action:** Approval of Power Supply Cost Adjustment Factor for March 2019 as PSCA 3-Month Averaged Factor \$0.01905; JV2 \$0.027792 and JV5 \$0.027792.
2. **Discussion/Action:** Review of PC 19-01 Preliminary Plat of Subdivision – Shank Plat.
3. **Discussion/Action:** Review of PC 19-02 Conditional Use Permit for a Recycling Center at 450 Freedom Drive N&R&G Equipment, LLC.
4. **Discussion/Action:** Review of PC 19-03 Preliminary Plat of Subdivision for North Pointe Plat No. 5.
5. **Discussion/Action:** Approval of Specifications for the Perry Street Bridge Waterline Support Replacement and Spot Repair Project – Phase 2.
6. **Discussion/Action:** Approval of Specifications for Cleaning of the Lime Sludge Lagoons at the Water Treatment Plant.
7. **Discussion/Action:** Award of the 2019 Miscellaneous Street Improvements Project.
8. **Discussion/Action:** Award of a New 2019 or Newer 1FB48-Bolt EV:2LT for the Electric Department.
9. **Discussion/Action:** Applying for WalMart Community Action Grant (no match) – Fire Department.
10. **Discussion/Action:** Application for Placement of Farmland in an Agricultural District located in the City of Napoleon Applied for by MYR Property I LLC; and to direct the Law Director to Draft Legislation approving the Ag-District.
11. **Discussion/Action:** Set a Public Hearing for Agricultural District for Monday, April 1, 2019 at 6:45 pm.
12. **Discussion/Action:** Appointments to the Housing Council.
13. **Discussion/Action:** On Tax Incentive Review Council.
14. **Discussion/Action:** Appointment to the County Health Board.

K. Executive Session. (*as needed*)

L. Approve Payment of Bills and Approve Financial Reports. (*In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.*)

M. Adjournment.



Roxanne Dietrich
Interim Clerk of Council

A. ITEMS REFERRED OR PENDING IN COMMITTEES OF COUNCIL

1. **Technology & Communication Committee (1st Monday)**
(Next Regular Meeting: Monday, April 1, 2019 @6:15 pm)
2. **Electric Committee (2nd Monday)**
(Next Regular Meeting: Monday, April 8, 2019 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for April 2019
 - b. Electric Department Report.
3. **Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)**
(Next Regular Meeting: Monday, April 8, 2019 @7:00 pm)
4. **Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)**
(Next Regular Meeting: Monday, April 8, 2019 @7:30 pm)
5. **Parks & Recreation Committee (3rd Monday)**
(Next Regular Meeting: Monday, April 15, 2019 @6:00 pm)
6. **Finance & Budget Committee (4th Monday)**
(Next Regular Meeting: Monday, March 25, 2019 @6:30 pm)
 - a. First Quarter Budget Adjustments
7. **Safety & Human Resources Committee (4th Monday)**
(Next Regular Meeting: Monday, March 25, 2019 @7:30 pm)
8. **Personnel Committee (as needed)**

B. Items Referred or Pending in Other City Committees, Commissions & Boards

1. **Board of Public Affairs (2nd Monday)**
(Next Regular Meeting: Monday, April 8, 2019 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for April 2019
 - b. Electric Department Report
2. **Board of Zoning Appeals (2nd Tuesday)**
(Next Regular Meeting: Tuesday, April 09 2019 @4:30 pm)
3. **Planning Commission (2nd Tuesday)**
(Next Regular Meeting: Tuesday, April 09, 2019 @5:00 pm)
4. **Tree Commission (3rd Monday)**
(Next Regular Meeting: Monday, April 15, 2019 at 6:00 pm)
5. **Civil Service Commission (4th Tuesday)**
(Next Regular Meeting: Tuesday, March 26, 2019 @4:30 pm)
6. **Parks & Recreation Board (Last Wednesday)**
(Next Regular Meeting: Wednesday, March 27, 2019 @6:30 pm)
7. **Privacy Committee (2nd Tuesday in May & November)**
(Next Regular Meeting: Tuesday, May 14, 2019 @10:30 am)
8. **Records Commission (2nd Tuesday in June & December)**
(Next Regular Meeting: Tuesday, June 11, 2019 @4:00 pm)
9. **Housing Council (Monday, April 1, 2019 at 6:30 pm).**
10. **Health Care Cost Committee (as needed)**
11. **Preservation Commission (as needed)**
12. **Napoleon Infrastructure/Economic Development Fund Review Committee [NIEDF] (as needed)**
13. **Tax Incentive Review Council (as needed)**
14. **Volunteer Firefighters' Dependents Fund Board (as needed)**
15. **Volunteer Peace Officers' Dependents Fund Board (as needed)**
16. **Lodge Tax Advisory & Control Board (as needed)**
17. **Board of Building Appeals (as needed)**
18. **ADA Compliance Board (as needed)**

City Council
MEETING MINUTES

Monday, March 04, 2019 at 7:00 pm

PRESENT	
Councilmembers	Joseph Bialorucki-Council President, Dan Baer-Council President Pro-Tem, Jeff Comadoll, Jeff Mires, Lori Siclair, Ken Haase
Mayor	Jason P. Maassel
City Manager	Joel L. Mazur
Law Director	Billy D. Harmon
Interim Finance Director	Christine R. Peddicord
Interim Clerk of Council	Roxanne Dietrich
City Staff	David Mack-Chief of Police; Clayton O'Brien-Fire Chief, Chad E. Lulfs, P.E., P.S.- Director of Public Works, Dave Pike-WWTP Superintendent, Justin Mullins-IT
Others	Newsmedia
ABSENT	
Councilmember	Travis Sheaffer
Call to Order	Council President Pro-Tem Baer called the meeting to order at 7:00 pm with the Lord's Prayer followed by the Pledge of Allegiance.
Approval of Minutes	Hearing no objections or corrections, the minutes from the February 18, 2019 City Council meeting stand approved as presented.
Citizen Communication	None.
Committee Reports	The Finance and Budget Committee did not meet on February 25, 2019 due to lack of agenda items. Chairman Baer reported the Safety and Human Resources Committee met on February 25, 2019; and reviewed EMS costs and revenues with Freedom, Harrison and Napoleon Townships, the Henry County South Joint Ambulance District and the Village of Florida. Due to not having any agenda items, the Technology and Communications Committee did not meet tonight.
Introduction of Resolution No. 020-19 DEFA WPCLF Agreement WWTP Phase 1	Council President Pro-Tem Baer read by title, Resolution No. 020-19 , a Resolution Authorizing the City Manager to Execute any and all Documents necessary to Apply for, Accept and Enter into an Ohio Environmental Protection Agency (OEPA) Division of Environmental and Financial Assistance (DEFA) Water Pollution Control Loan Fund (WPCLF) Agreement on Behalf of the City of Napoleon, Ohio for Planning, Design and/or Construction of Wastewater Treatment Facilities; and Designating a Dedicated Repayment Source for the Loan; and Declaring an Emergency.
Motion to Approve First Read of 020-19	Motion: Comadoll Second: Siclair to approve First Read of Resolution No. 020-19.

RESOLUTION NO. 018-19

A RESOLUTION AUTHORIZING AND APPROVING THE HENRY COUNTY NATURAL HAZARD MITIGATION PLAN; AND DECLARING AN EMERGENCY

WHEREAS, the Federal Emergency Management Agency (FEMA) has established rules and regulations under 44 CFR Parts 201.6, which require that,

“For disasters declared after November 1, 2004, a local government must have a mitigation plan approved pursuant to this section in order to receive Hazard Mitigation Grant Program (HMGP) project grants;” and,

WHEREAS, The Henry County Emergency Management Agency has received a grant from FEMA to update and revise the previously adopted mitigation plan entitled the ‘Henry County, Ohio Natural Hazard Mitigation Plan;” and,

WHEREAS, in addition, it is understood that:

“For multi-jurisdiction plans, there must be identifiable action items specific to the jurisdiction requesting FEMA approval or credit of the plan;” and,

WHEREAS, the FEMA regulation under 44 CFR Parts 201.6 requires:

“Documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval of the plan. For multi-jurisdictional plans, each jurisdiction requesting approval of the plan must document that it has been formally adopted;” and,

WHEREAS, the Board of Henry County Commissioners have reviewed, revised and updated “Henry County, Ohio Natural Hazard Mitigation Plan;” **Now Therefore,**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City of Napoleon does hereby adopt the updated Henry County, Ohio Natural Hazard Mitigation Plan.

Section 2. That, the Henry County Emergency Management Agency prepare and submit to the Federal Emergency Agency in accordance with the draft rules and regulations published by FEMA, the Henry County, Ohio Natural Hazard Mitigation Plan.

Section 3. That, the Council authorizes the City Manager, on behalf of the City of Napoleon, to certify copies of this Resolution to the Henry County Emergency Management Agency.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for further reason that this legislation must be in effect at the earliest possible time to be eligible to receive funds related to the Henry County Natural Hazard Mitigation Plan; such essential to public peace, health, and safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect at the earliest

time permitted by law. Further, the Emergency Clause is necessary to submit the application in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 018-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

RESOLUTION NO. 019-19

A RESOLUTION AUTHORIZING CONTRACTS WITH THE TOWNSHIPS OF NAPOLEON, HARRISON, FREEDOM, AND THE VILLAGE OF FLORIDA, AND HENRY COUNTY SOUTH JOINT AMBULANCE DISTRICT FOR FIRE SERVICE AND/OR EMERGENCY MEDICAL SERVICE COMMENCING APRIL 1, 2019; AND DECLARING AN EMERGENCY

WHEREAS, the Townships of Napoleon, Harrison, and Freedom and the Village of Florida desire to enter into a contract with the City for Fire and Emergency Medical Rescue Services as authorized in Section 9.60 and Section 505.44 of the Ohio Revised Code; and,

WHEREAS, the Henry County South Joint Ambulance District of Henry County, Ohio, desires to enter into a contract with the City for Emergency Medical Services as authorized in Section 9.60 of the Ohio Revised Code; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City Manager is authorized to enter a contract with Napoleon Township, Harrison Township, Freedom Township, and the Village of Florida, all of which are in Henry County, Ohio, for Fire Services and Emergency Medical Services, including billing services related thereto; the terms and conditions having been approved by this Council in the form as currently on file in the office of the City Finance Director. The City Manager is authorized to make non-material changes to the contracts as deemed appropriate by the City Manager and approved as to form and correctness by the City Law Director; further, the contracts shall be effective April 1, 2019.

Section 2. That, the City Manager is authorized to enter into a contract with the Henry County South Joint Ambulance District of Henry County, Ohio, for Fire Services and Emergency Medical Services, including billing services related thereto; the terms and conditions having been approved by this Council in the form as currently on file in the office of the City Finance Director. The City Manager is authorized to make non-material changes to the contracts as deemed appropriate by the City Manager and as approved as to form and correctness by the City Law Director; further, the contracts shall be effective April 1, 2019.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon, Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for emergency services to be rendered in a timely manner, emergency services also utilized by the City inhabitants when needed outside the City's jurisdictional boundaries; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. The reason for the Emergency Clause is the fact that this Resolution is necessary to authorize the Contracts with the Townships, the Village of Florida and the Henry County South Joint Ambulance District to be in force in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 019-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

RESOLUTION NO. 021-19

A RESOLUTION APPROVING THE PROVISIONS OF A CERTAIN COLLECTIVE BARGAINING AGREEMENT NO. 2016-MED-08-0802 BETWEEN THE CITY OF NAPOLEON AND LOCAL 240 NAPOLEON POLICE OFFICERS ASSOCIATION IUPA, AFL-CIO FOR THE TERM COMMENCING FROM DECEMBER 1, 2019 THROUGH NOVEMBER 30, 2022; AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; AND DECLARING AN EMERGENCY

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the provisions of a certain Collective Bargaining Agreement (hereinafter referred to as "the Agreement") between the City of Napoleon, Ohio (hereinafter called "the City") and the Napoleon Police Officers Association IUPA, AFL-CIO Local 240 (hereinafter called "the Union") for the term commencing December 1, 2019 through November 30, 2022, both dates inclusive, (a true and complete copy of which is on file in the office of the interim Clerk of Council marked as City Contract No. 2016-MED-08-0802) have been reviewed and are approved by this Council.

Section 2. That, upon ratification of the Agreement by the Union, the City Manager is authorized and directed to execute the Agreement in the name of and on behalf of the City, subject to any non-material amendments, additions, or deletions as deemed necessary or advisable by the City Manager and approved by the City Law Director. The Agreement may contain a provision that allows the terms and conditions of the Agreement to be retroactively applied; the same being hereby approved if so exists.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow essential City services to continue without distraction or disruption; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 021-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

RESOLUTION NO. 023-19

A RESOLUTION AUTHORIZING THE PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) COOPERATIVE PURCHASING PROGRAM; AND DECLARING AN EMERGENCY

WHEREAS, Section 5513.01(B) provides the opportunity for counties, townships, municipal corporations, conservancy districts, township park districts, park districts created under Chapter 1545 of the Revised Code, port authorities, regional transit authorities, regional airport authorities, regional water and sewer districts, county transit boards, state universities or colleges to participate in contracts of the Ohio Department of Transportation (ODOT) for the purchase of machinery, material, or other articles; and,

WHEREAS, the City of Napoleon Department of Public Works desires to purchase the necessary materials for its 2019 crack sealing program; and,

WHEREAS, the materials can be purchased utilizing the State Cooperative Purchasing Program; and,

WHEREAS, the Council believes it is in the best interest of the City of Napoleon to eliminate the necessity for competitive bidding; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City of Napoleon authorizes the City Manager on behalf of the City of Napoleon to participate in the Ohio Department of Transportation (ODOT) contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B).

Section 2. That, the City Manager is hereby authorized to agree on behalf of the City of Napoleon to be bound by all terms and conditions as the Director of Transportation prescribes.

Section 3. That, the City Manager is hereby authorized on behalf of the City of Napoleon to directly pay vendors, under each such contract of the Ohio Department of Transportation in which the City of Napoleon participates, for items it receives pursuant to the contract.

Section 4. That, the City of Napoleon agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. The City of Napoleon agrees to waive any claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which the City of Napoleon may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

Section 5. That, the City of Napoleon authorizes the expenditure of funds in excess of \$25,000.00 for the purchase of the necessary materials for its crack sealing program, utilizing the State Cooperative Purchasing Program. Also, Council finds it to be in the best interest of the City to eliminate the necessity for competitive bidding.

Section 6. That, the City Manager is authorized to enter into a contract for said purchase.

Section 7. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 8. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 9. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the purchase process in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 023-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

RESOLUTION NO. 024-19

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS IN EXCESS OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) FOR A PROJECT KNOWN AS EAST AND WEST GRACEWAY DRIVE STREET IMPROVEMENTS PROJECT, WHICH WAS NOT INCLUDED IN THE 2019 MASTER BID LIST, RESOLUTION NO. 079-18, AND AUTHORIZING COMPETITIVE BIDDING IN REGARD THERETO; AND DECLARING AN EMERGENCY

WHEREAS, the City Manager has determined that East and West Graceway Drive are in need of immediate improvements; and,

WHEREAS, this Project was not included in the annual Master Bid List, Resolution No. 079-18, and that the cost of this project exceeds twenty-five thousand dollars (\$25,000.00); **Now therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the expenditure of funds in excess of twenty-five thousand dollars (\$25,000.00) for the East and West Graceway Drive Improvements Project is hereby authorized as a necessary public expenditure.

Section 2. That, this Project shall be competitively bid.

Section 3. That, the Council approves the specifications, plans, agreements, and other related bid documents; moreover, the City Manager is hereby authorized to advertise and receive bids for the project referenced in Section 1 of this Resolution. If a contract for said project is approved for award to a successful bidder (lowest and best) as a result of a competitive bid, the City Manager is authorized and directed to enter into a contract with the successful bidder.

Section 4. That, Council reserves the right, by motion of Council, to approve for award, direct no award, reject all or some bids, or rebid, when deemed in the best interest of the City; moreover, Council may waive any informalities in the bidding process.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 7. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City

and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for the improvements to public property to assure safety to our motoring public; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the bidding process in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 024-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: City Council & Mayor
Chris Peddicord, Interim City Finance Director
Jeff Rathge, Operations Superintendent
Date: March 13, 2019
Subject: E. & W. Graceway Drive Street Improvements ~
Approval of Plans & Specifications

The City of Napoleon's Department of Public Works requests approval of the plans and specifications for the E. & W. Graceway Drive Street Improvements Project. This project consists of resurfacing E. & W. Graceway Drive, replacing all of the concrete curbing and portions of the drive approaches, as well as some minor storm sewer and sanitary sewer repairs

Engineer's Estimate of Construction: \$465,000.00.

CEL

RESOLUTION NO. 012-19

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE PURPOSE OF IMPLEMENTATION OF A GIS SYSTEM, AND TO SOLE SOURCE SAID IMPLEMENTATION TO STANTEC CONSULTING SERVICES, INC.; AND DECLARING AN EMERGENCY

WHEREAS, the City of Napoleon Engineering Department has been working toward full implementation of its GIS system; and,

WHEREAS, the City of Napoleon Engineering Department has been working with Stantec Consulting Services, Inc. since 2013 to implement the GIS system; and,

WHEREAS, Stantec Consulting Services, Inc. was included in the 2019 Master Bid Resolution (Resolution No. 079-18) for Engineering Services (GIS Software); and,

WHEREAS, the cost to implement the GIS system exceeds twenty-five thousand dollars (\$25,000.00); and,

WHEREAS, the City of Napoleon desires to sole source this project to Stantec Consulting Services, Inc. due to Stantec's intimate knowledge of the City's GIS system (Stantec has been involved in the City's GIS implementation plan since 2013, including a detailed report outlining how to proceed), which may expedite the project; therefore, it is the opinion of this Council that it is in the best interest of the City of Napoleon to eliminate the necessity for competitive bidding; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City of Napoleon authorizes the expenditure of funds in excess of twenty-five thousand dollars (\$25,000.00) to continue the GIS implementation process, which was included in the Master Bid Resolution.

Section 2. That, Council finds it to be in the best interest of the City to eliminate the necessity for competitive bidding.

Section 3. That, the City Manager is authorized to enter into a Contract with Stantec Consulting Services, Inc. to conduct said GIS implementation.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for the timely implementation of the system; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full

force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 012-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

PC-19-01
Preliminary Plat Of Subdivision
Shank Plat

MEMORANDUM

TO: Members of The City Planning Commission
FROM: Mark B. Spiess, Sr. Eng. Tech. / Zoning Admin.
SUBJECT: Preliminary Plat of Subdivision, Shank Plat
MEETING DATE: March 12, 2019 @ 5:00 PM
HEARING #: PC-19-01

BACKGROUND:

An application for public hearing has been filed by Don Williams (N&R&G Equipment, LLC 450 Freedom Dr, Napoleon Ohio 43545) with a tax mailing address of 14701 Wingston Rd. Bowling Green, Ohio 43402. The applicant is requesting the approval of a Preliminary Plat of Subdivision to divide the four (4) existing parcels into three (3) lots. The request is pursuant to Chapter 1105 of the Codified Ordinances of Napoleon Ohio. The properties are located in an I-1 Enclosed Industrial District.

RESEARCH AND FINDING

The purpose of reconfiguring these properties is to allow for the expansion of Mr. Shank's business. He would like to add a second building to make more room for his business, but it requires a bigger lot. Mr. Williams is willing to sell him the additional land he needs, but in order to do that the following items need to occur:

1. A plat will need to be done to show the configuration of the new properties
2. The previous conditional use permit (PC 16-07) will need to be revised to reflect the changes (PC-19-02).

PLANNING COMMISSION

MEETING MINUTES

Tuesday, March 12, 2019 at 5:00 PM

PC 19-01 ~ Preliminary Plat of Subdivision ~ Shank Plat

PRESENT	
Members	Tim Barry-Chair, Jason Maassel-Mayor, Suzette Gerken, Larry Vocke
City Staff	Mark Spiess-Sr. Eng. Tech/Zoning Administrator
Interim Clerk of Council	Roxanne Dietrich
Others	Don Williams, Jade Shank, Nancy Hesper
ABSENT	
Committee Members	Marvin Barlow
Call to Order	Chairman Barry called the meeting to order at 5:00 pm with the roll call being taken, it was noted a quorum was present.
Approval of Minutes	Hearing no objections or corrections, the December 11, 2018 meeting minutes stand approved as presented.
PC 19-01 Background	Barry read the background on PC 19-01: An application for public hearing has been filed by Don Williams (N&R&G Equipment, LLC 450 Freedom Drive, Napoleon Ohio) with a tax mailing address of 14701 Wingston Road, Bowling Green, Ohio 43402. The applicant is requesting the approval of a Preliminary Plat of Subdivision to divide four (4) existing parcels into three (3) lots. The request is pursuant to Chapter 1105 of the Codified Ordinances of Napoleon Ohio. The properties are located in an I-1 Enclosed Industrial District.
Findings and Recommendations	Spieß read the findings and recommendations for PC 19-01: The purpose of reconfiguring these properties is to allow the expansion of Mr. Shank's business. Mr. Shank would like to add a second building to make more room for his business, but it requires a bigger lot. Mr. Williams is willing to sell him the additional land he needs, but in order to do that the following items need to occur: <ol style="list-style-type: none">1. A plat will need to be done to show the configuration of the new properties; and2. The previous Conditional Use Permit which was approved in November 2016 by PC 16-07 will need to be revised to reflect the changes that will be discussed in PC 19-02.
Discussion	Spieß showed a drawing of the current lots owned by Mr. Shank, Mr. Ed Hoeffel and Mr. Williams and the configuration of the plat. Barry asked right now you are on the corner and will go all the way back to edge of Mr. Hoeffel's, in 2016 this was angled over and had six acres, there will be no changes to the infrastructure out there. Spiess responded no it's just a matter of reconfiguring lots. Barry asked if there will be buildings on there? Shank replied I will be putting up a 150' x 450' building to connect to the old Leupp building, it will be going North and South, I need more room for manufacturing.

Questions and Comments

Barry asked if there were any questions or comments from the audience.

Nancy Hesse - How high will the building be towards Don's property?

Jade Shank - 150' wide from the existing building it will be roughly 50'-55' from his property lot line, we own the side already.

Nancy Hesse - will that be a parking lot?

Jade Shank - it's a new building and will have a 15' stone perimeter around the building with vegetation it will tie in with Don's existing driveway to the East. The building will start 70' North of Freedom, where the building starts and will go 450' to the North.

Maassel - where will the employees park?

Jade Shank - on the back side where the wooded lot is to the North. A lot of our material will come through that area also. We are squaring the new building up with Freedom.

Barry asked about egress.

Jade Shank - it will be the same existing driveways, no changes.

Nancy Hesse voiced her concern about how it will look, the last couple of years have not been very good.

Jade Shank - We are in two different marketings, I'm in manufacturing Don's in demo and salvage, we cannot have a rough looking place ours is about image and production, Don's comes in looking bad goes out looking bad.

Don Williams - we talked about instead of a fence putting pine trees up.

Nancy Hesse asked how high?

Spiess said that will be talked about in the next meeting this is to approve reconfiguring the property lines.

**Motion to Approve
PC 19-01**

Motion: Maassel Second: Barry
to approve PC 19-01.

**Passed
Yea-4
Nay-0**

Roll call vote on the above motion:
Yea-Gerken, Vocke, Barry, Maassel
Nay-

Meeting Continued

The meeting continued with the consideration of PC 19-02.

Date

Tim Barry, Chair

PC-19-02
Conditional Use Permit
For a Recycling Center
Located At 450 Freedom Dr.

MEMORANDUM

TO: Members of The City Planning Commission
FROM: Mark B. Spiess, Sr. Eng. Tech. / Zoning Admin.
SUBJECT: Conditional Use Permit For A Recycling Center
MEETING DATE: March 12, 2019 @ 5:00 PM
HEARING #: PC-19-02

BACKGROUND:

A Conditional Use Permit was issued to N&R&G Equipment, LLC (Don Williams) located at 471 Freedom Dr., at the November 8th, 2016 meeting (PC 16-07). On October 31st, 2018 Mr. Williams was notified he was in violation of his conditional use permit. We held a meeting with him to discuss his plans to become compliant. Part of that plan dealt with the transfer of land to Shank Properties, LLC (Jade Shank, 400 Freedom Dr.)

RESEARCH AND FINDING

1141.03 (b)(2) Conditional Use When Required; Regulations:

(2) Junk Yard and/or Salvage Yard/ Recycling Centers Site Standards.

- A. A junk yard and/or salvage yard or recycling center shall be a minimum of ten acres.
- B. A junk yard and/or salvage yard or recycling center premises shall be provided with a front yard setback of 70 feet, a side yard setback of 100 feet, and a rear yard setback of 100 feet. A solid wall of not less than ten (10') feet in height shall enclose the entire perimeter of the junk yard and/or salvage yard operation.
- C. All driveways leading to the junk yard and/or salvage yard and/or recycling center operation shall be provided with asphaltic or standard concrete from the public street to the fenced area.
- D. All junk yard or salvage yard or recycling center developments shall have engineered plans and procedures and demonstrate proper plats.
- E. Applications for a junk yard and/or salvage yard or recycling center conditional use permit shall be filed with the Zoning Administrator containing the following information:
 - 1. A survey by an Ohio registered land surveyor of the zoning lot proposed for use, including the entire area proposed to be used for junk yard and/or salvage yard and/or recycling center purposes.

2. A site plan indicating the arrangement and location of each permanent building proposed to be constructed on the site. The site plan shall also include outside storage and the perimeter wall and planting areas proposed to be installed for screening purposes.

F. The junk yard and/or salvage yard and/or recycling centers development plan shall be examined and evaluated by the Planning Commission in the terms of conformance with the regulations stated herein, and may recommend approval only after a determination has been made that the proposed development complies with the regulation of this Planning and Zoning Code. The regulation of salvage yards shall be in accordance with State Code except where this Planning and Zoning Code may supersede.

The following conditions were placed on the permit:

1. The property owner is requesting the following variances to the above requirements:
The parcel be 6 acres instead of the required 10 acres.
The side and front yard setbacks be 50' instead of the required 100'
The required 10' solid wall be allowed to be a 5' grass mound with a 6' vinyl fence on top
The driveway be allowed to be stone outside of the right-of way instead concrete. (see Engineering rule below)
2. In addition, whenever such a vehicle accommodation area abuts a paved street, the driveway leading from such street to such area (or, if there is no driveway, the portion of the vehicle accommodation area that opens onto such streets), shall be paved as provided in the City's Engineering Department Rules and Regulations, for a distance of fifteen (15) feet back from the edge of the paved street or up to the property line whichever is the greater distance from the edge of the abutting street.

The following are the modifications / additional conditions recommended for this permit:

1. The parcel be 7 acres instead of the required 10 acres.
2. The side and front yard setbacks be 50' instead of the required 100'
3. The required 10' solid wall be allowed to be a 5' grass mound with Emerald Green Arborvitae that grow to approximately 12' tall and shall be planted approximately 4' apart. (See attached description)

PLANNING COMMISSION

MEETING MINUTES

Tuesday, March 12, 2019 at 5:00 PM

PC 19-02 ~ 450 Freedom Drive – Conditional Use Permit for Recycling Center

(Meeting continued after consideration of PC 19-01)

PRESENT	
Members	Tim Barry-Chair, Jason Maassel-Mayor, Suzette Gerken, Larry Vocke
City Staff	Mark Spiess-Sr. Eng. Tech/Zoning Administrator; Joel Mazur-City Manager
Interim Clerk of Council	Roxanne Dietrich
Others	Don Williams, Jade Shank, Nancy Hespe
ABSENT	
Committee Members	Marvin Barlow
PC 19-02 Background	Chairman Barry read the background on PC 19-02: An application for public hearing has been filed by N&R&G Equipment, LLC. 471 Freedom Drive. The applicant is requesting the approval of a revision to a previous Conditional Use Permit due to restructuring of their business and the expansion of the neighboring business. The request is pursuant to Chapter 1141 of the Codified Ordinances of Napoleon Ohio. The property is in an I-1 Enclosed Industrial Zoning District.
Research and Findings	Spiess read the research and findings for PC 19-02: According to Chapter 1141 of the Codified Ordinances, Section 1141.03 paragraph (b)-Conditional Use Regulations, Section (2)- Junk Yard and/or Salvage Yard/Recycling Centers Site Standards, these are the conditions required: (2) Junk Yard and/or Salvage Yard/ Recycling Centers Site Standards. A. A junk yard and/or salvage yard or recycling center shall be a minimum of ten acres. B. A junk yard and/or salvage yard or recycling center premises shall be provided with a front yard setback of 70 feet, a side yard setback of 100 feet, and a rear yard setback of 100 feet. A solid wall of not less than ten (10') feet in height shall enclose the entire perimeter of the junk yard and/or salvage yard operation. C. All driveways leading to the junk yard and/or salvage yard and/or recycling center operation shall be provided with asphaltic or standard concrete from the public street to the fenced area. D. All junk yard or salvage yard or recycling center developments shall have engineered plans and procedures and demonstrate proper plats. E. Applications for a junk yard and/or salvage yard or recycling center conditional use permit shall be filed with the Zoning Administrator containing the following information: 1. A survey by an Ohio registered land surveyor of the zoning lot proposed for use, including the entire area proposed to be used for junk yard and/or salvage yard and/or recycling center purposes. 2. A site plan indicating the arrangement and location of each permanent building proposed to be constructed on the site. The site plan shall also

include outside storage and the perimeter wall and planting areas proposed to be installed for screening purposes.

- F. The junk yard and/or salvage yard and/or recycling centers development plan shall be examined and evaluated by the Planning Commission in the terms of conformance with the regulations stated herein, and may recommend approval only after a determination has been made that the proposed development complies with the regulation of this Planning and Zoning Code. The regulation of salvage yards shall be in accordance with State Code except where this Planning and Zoning Code may supersede.

The following conditions were placed on the 2016 permit:

1. The property owner is requesting the following variances to the above requirements:
 - The parcel be 6 acres instead of the required 10 acres,
 - The side and front yard setbacks to be 50' instead of the required 100',
 - The required 10' solid wall be allowed to be a 5' grass mound with a 6' vinyl fence on top, and
 - The driveway will be allowed to be stone outside of the right-of way instead of concrete.
2. In addition, whenever such a vehicle accommodation area abuts a paved street, the driveway leading from such street to such area (or, if there is no driveway, the portion of the vehicle accommodation area that opens onto such streets), shall be paved as provided in the City's Engineering Department Rules and Regulations, for a distance of fifteen (15) feet back from the edge of the paved street or up to the property line whichever is the greater distance from the edge of the abutting street.

The following are the modifications/additional conditions recommended for this permit:

1. The parcel will be 7 acres instead of the required 10 acres,
2. The side and front yard setbacks be 50' instead of the required 100', and
3. The required 10' solid wall be allowed to be a 5' grass mound with Emerald Green Arborvitae that grow to approximately 12' tall and shall be planted approximately 4' apart. Spiess stated he received this information from North Branch Nursery who is the company that does most of the City tree plantings.

Discussion

Barry clarified originally it was approved to be 5 acres instead of 10 but he's expanding and we are adding 2 acres but that will still be under the 10-acres, the setbacks are staying the same, before they were going to have a berm with a fence on top and now they are going to have a berm with trees. Spiess noted it will be similar to the grass mound with trees at the Yard Waste Site.

Maassel asked when the trees will be planted.

Don Williams - I'm guessing May or June the hill is in place.

Mazur said planting the trees in the Fall would be the best time to plant.

Maassel asked about construction, how long will that be?

Jade Shank - hope to have everything up and running by the first of July.

Motion for Additional Condition

Motion: Maassel

Second: Gerken

Vegetation has to be in place, to include the grass and the trees, no later than November 30, 2019.

PC-19-03
Preliminary Plat Of Subdivision
North Pointe – Plat No. 5

MEMORANDUM

TO: Members of The City Planning Commission
FROM: Mark B. Spiess, Sr. Eng. Tech. / Zoning Admin.
SUBJECT: Preliminary Plat of Subdivision, North Pointe - Plat No. 5
MEETING DATE: March 12, 2019 @ 5:00 PM
HEARING #: PC-19-03

BACKGROUND:

An application for public hearing has been filed by Doug Martin, with a tax mailing address of N 070 Co. Rd. 16B, Napoleon, Ohio 43545. The applicant is requesting the approval of a Preliminary Plat of Subdivision to split off 4.070ac from a 15.47ac parcel to be combined with a 7.082ac parcel to create an 11.152ac parcel. Also to include a 5.001ac parcel for a total of three (3) lots in the subdivision. The request is pursuant to Chapter 1105 of the Codified Ordinances of Napoleon Ohio. Two (2) of the properties are located in an I-1 Enclosed Industrial District and the third property is located in a C-5 Highway Commercial District.

RESEARCH AND FINDING

1105.07(b)(2): Examine plat for compliance with Master Plan, this Planning and Zoning Code, and other pertinent ordinances or regulations of the City.

1. According to the Master Plan, the extension of Freedom Dr. from the dead end north to American Rd. is needed to promote growth in the area and provide for street frontage for the possibility of smaller lots being developed.
2. The standard street width for that zone is 100' right of way.
3. This will need to be addressed before any further lots can be developed.

PLANNING COMMISSION

MEETING MINUTES

Tuesday, March 12, 2019 at 5:00 PM

PC 19-03 ~ North Pointe Plat No. 5 ~ Preliminary Plat of Subdivision

(Meeting continued after consideration of PC 19-02)

PRESENT	
Members	Tim Barry-Chair, Jason Maassel-Mayor, Suzette Gerken, Larry Vocke
City Staff	Mark Spiess-Sr. Eng. Tech/Zoning Administrator
Interim Clerk of Council	Roxanne Dietrich
Others	Doug Martin
ABSENT	
Committee Member	Marvin Barlow
PC 19-03 Background	<p>Chairman Barry read the background on PC 19-03: An application for public hearing has been filed by Doug Martin, with a tax mailing address of N 070 Co. Rd. 16B, Napoleon, Ohio 43545. The applicant is requesting the approval of a Preliminary Plat of Subdivision to split off 4.070 acres from a 15.47-acre parcel to be combined with a 7.082-acre parcel to create an 11.152-acre parcel. Also to include a 5.001-acre parcel for a total of three (3) lots in the subdivision. The request is pursuant to Chapter 1105 of the Codified Ordinances of Napoleon Ohio. Two (2) of the properties are located in an I-1 Enclosed Industrial District and the third property is located in a C-5 Highway Commercial District.</p>
Research and Findings	<p>Spiess read the research and findings for PC 19-03: According to Codified Ordinances Chapter 1105.07 paragraph (b) a sub-divider may provide a preliminary plat of a proposed subdivision along with a properly completed application to the Zoning Administrator who shall process the application as follows: Section (2) Examine plat for compliance with the Master Plan, this Planning and Zoning Code, and other pertinent ordinances or regulations of the City.</p> <ol style="list-style-type: none">1. According to the Master Plan, the extension of Freedom Drive from the dead end north to American Road is needed to promote growth in the area and provide for street frontage for the possibility of smaller lots being developed.2. The standard street width for that zone is 100' right-of-way.3. This will need to be addressed before any further lots can be developed.
Discussion	<p>Spiess showed where the lots owned by Mr. Ed Hoeffel, Doug Martin and Anthony Martin are these three parcels will be platted together and the whole area will be considered one subdivision with three lots. Mr. Martin would like to bring his business from Gerald into this acreage and putting the road in will not promote growth. In the future if he decides to sell we can address that issue at that time, now we want to get this platted to move forward. The business will most likely occupy the 11 acres coming from the end straight up North, there will be access from American Road onto the property. Maassel inquired if a farm implement dealership can be in an I-1, I don't want to go</p>



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: City Council & Mayor
Chris Peddicord, Interim City Finance Director
Jeff Rathge, Operations Superintendent
Date: March 7, 2019
Subject: Perry Street Bridge Waterline Hanger Support Replacement and Spot Repair ~ Phase 2 ~ Approval of Specifications

The City of Napoleon's Department of Public Works requests approval of the specifications for the Perry Street Waterline Hanger Replacement Project. This project consists of replacing the roller supports and repairing/replacing the insulation on the remaining portion of the waterline that was not addressed in 2018.

Engineer's Estimate of Construction: \$60,000.00.

CEL



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Mayor & City Council
Chris Peddicord, Interim City Finance Director
Date: March 13, 2019
Subject: 2019 Miscellaneous Street Improvements –
Recommendation of Award

On Wednesday, March 13, 2019, bids were opened and read aloud for the above referenced project. Four bids were submitted and read as follows:

Crestline Paving & Excavating Co., Inc.	\$273,366.00
Henry W. Berman, Inc.	\$259,195.00
Gerken Asphalt Paving, Inc.	\$252,390.25
Helms & Sons Excavating, Inc.	\$233,850.20

The Engineer's Estimate for this project is \$275,000.00. This project consists of resurfacing KenJames Court, Bonaparte Drive, Becklee Drive, and Haley Avenue (W. Riverview Avenue to W. Washington Street). The completion date for this project is September 28, 2019.

Having reviewed the submitted bids, it is my recommendation that Council award Helms & Sons Excavating, Inc. the contract for the 2019 Miscellaneous Street Improvements in the amount of \$233,850.20. If you have any questions or require additional information, please contact me at your convenience.

CEL

City of Napoleon, Ohio
BID SUMMARY SHEET

Project Name: Electric SUV/BOLT Electric Supt. Vehicle	VENDOR				
	(A)	(B)	(C)	(D)	(E)
DATE OPENED Wed., March 13, 2019 TIME: 11:00 AM	Snyder Chevrolet				
OPENED BY: Chad E. Lulfs, P.E., P.S.					
Corp. Resolution	x				
Personal Property Tax Affidavit					
Non-Collusion Affidavit	x				
Bid Bond	Certified Check				
Substitution Sheet	x				
Cert. Political Disclosure ORC 3517.13	x				
Bid	\$34,788.50				

**APPLICATION FOR PLACEMENT OF
FARMLAND IN AN AGRICULTURAL DISTRICT
(O.R.C. Section 929.02)**

New Application
Renewal Application

(See page 4 for General Information regarding this Application)

RECEIVED

MAR 4 2015

HENRY CO. AUDITOR

INSTRUCTIONS FOR COMPLETING APPLICATION

Print or type all entries.

- o List description of land as shown on the most recent tax statement or statements. Show total number of acres.
- o Describe location of property by roads, etc., and taxing district where located.
- o State whether any portion of land lies within a municipal corporation.
Note: See "Where to File" on page 4 to be sure that a copy of this Application is also filed with the Clerk of the municipal legislative body as well as the County Auditor.
- o A renewal application must be submitted after the first Monday in January and prior to the first Monday in March of the year in which the agricultural district terminates for the land to be continued in this program.
- o If the acreage totals 10 acres or more, do not complete Part D.
- o If the acreage totals less than 10 acres, complete either D (1) or (2).
- o Do not complete page 3. This space to be completed by the County Auditor and/or Clerk of the municipal legislative body.

A. **Owner's Name:** MYR Property I LLC

Owner's Address: P.O. Box 443 BO., Ohio 43402

Owner's Email (optional): _____

Description of Land as Shown on Property Tax Statement:

① PCL SE 1/4

② PCL NW 1/4

Location of Property:

Street or Road- Americana Rd / 10rd 13A

County- Henry

	TAX DISTRICT(S)	PARCEL NUMBER(S)	# of Acres
①	41 Napoleon Twp	41-010030-0100	7.28
②	27 Liberty Twp	27-06000B-0200	29.36
	City of Napoleon		
	Total Number of Acres		36.64

B. Does any of the land lie within a municipal corporation limit or subject to pending annexation?
 Yes No

If YES, REMEMBER a copy of this application must be submitted to the Clerk of the municipal legislative body.

¹ Enter the "internet identifier record" typically know as an electronic mail address, or any other designation used for self-identification or routing in internet communication or posting, provided for the purpose of receiving communication.

FORM 12/13/2018
12/13/2018

C. Is the land presently being taxed at its current agricultural use valuation under Section 5713.31 of the Ohio Revised Code?

Yes No

If NO, complete the following showing how the land was used the past three years:

	ACRES		
	LAST YEAR	TWO YEARS AGO	THREE YEARS AGO
Cropland			
Permanent Pasture used for animal husbandry			
Woodland devoted to commercial timber and nursery stock			
Land Retirement or Conservation Program pursuant to an agreement with a federal agency			
Building areas devoted to agricultural production			
Roads, building areas, and all other areas not used for agricultural production			
Total Acres			

D. Does the land for which the application is being made total 10 acres or more devoted exclusively to agricultural production or devoted to and qualified for payments or other compensation under a land retirement or conservation program under an agreement with an agency of the federal government?

Yes No

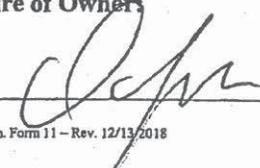
If NO, complete the following:

1. Attach evidence of the gross income for each of the past 3 years, if the average yearly income from agricultural production was at least twenty-five hundred (\$2,500.00) dollars or more, or
2. If the owner anticipates that the land will produce an annual gross income of twenty-five hundred (\$2,500.00) dollars or more, evidence must be attached showing the anticipated gross income.

Authorization and Declaration

By signing this application, I authorize the county auditor or his duly appointed agent to inspect the property described above to verify the accuracy of this application. I declare this application (including accompanying exhibits) has been examined by me and to the best of my knowledge and belief is a true, accurate and correct application. I understand that land removed from this program before the 5-year enrollment period is subject to penalty, in accordance with Section 929.02(D) of the Ohio Revised Code.

Signature of Owners



Date:

March 1 2019

DO NOT COMPLETE FOR OFFICIAL USE ONLY

CAUV Application No. 3066

Action of County Auditor

Application Approved _____ Rejected _____ *

Date Application Filed with County Auditor 3/4/19

Date Filed (if required) with Clerk of Municipal Corporation 3/6/19

County Auditor's Signature _____ Date _____

Date Decision Mailed and Emailed¹ to Applicant _____

Email Address ¹ _____

OR

Date Decision Sent Certified Mail to Applicant _____

Certified Mail No. _____

Action of Legislative Body of Municipal Corporation

Application Approved _____ Approved with Modifications _____ * Rejected _____ *

Date Application Filed with Clerk _____

Date of Public Hearing _____

Date of Legislative Action _____

Clerk's Signature _____ Date _____

Date Decision Mailed and Emailed¹ to Applicant _____

Email Address ¹ _____

OR

Date Decision Sent Certified Mail to Applicant _____

Certified Mail No. _____

* IF MODIFIED OR REJECTED, ATTACH SPECIFIC REASONS FOR MODIFICATION OR REJECTION

¹ Enter the "internet identifier record" typically know as an electronic mail address, or any other designation used for self-identification or routing in internet communication or posting, provided for the purpose of receiving communication.

ORDINANCE NO. 120-00

AN ORDINANCE ESTABLISHING A HOUSING COUNCIL IN AND FOR THE CITY OF NAPOLEON, OHIO AS REQUIRED FOR COMMUNITY REINVESTMENT AREAS; REPEALING ORDINANCE NO. 37-98

WHEREAS, the City has in past years established Community Reinvestment Areas (CRA(s)) in the City of Napoleon, Ohio and different positions were named as the "Housing Officer"; and,

WHEREAS, pursuant to ORC 3735.65, a "Housing Officer" means an officer or agency of a municipal corporation as designated by the legislative authority; such Housing Officer being able to be utilized for more than one (1) community reinvestment area; and,

WHEREAS, Council does not wish, at this time, to disturb currently established CRA's; however, for future CRA's, or when amending current CRA's, does wish to establish one (1) "Housing Officer" and one (1) "Housing Council";

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the "Housing Officer" for any Community Reinvestment Area established (or reestablished) after October 4, 2000, shall be the department of engineering, in and for the City of Napoleon, Ohio, being an "agency" of this Municipal Corporation. The department director or department head may designate subordinate(s) within the department to perform the duties imposed upon a Housing Officer pursuant to Chapter 37 of the Ohio Revised Code; moreover, such department director or department head may cause a contract to be implemented with the Henry County Community Improvement Corporation, or other agency, to assist in the administrative duties therefore, subject to approval of Council.

Section 2. That, there is hereby established a "Housing Council" in and for the City as provided for by §3735.69 of the Ohio Revised Code. The Housing Council shall be composed of two (2) members appointed by the Mayor, two (2) members appointed by motion of City Council, and one (1) member appointed by the City Planning Commission. The majority of the foregoing members shall then appoint two (2) additional members, all members being residents of the City. Appointments by City Council and the Planning Commission may be by motion. Terms of all members serving on the Housing Council shall be for three (3) years. An unexpired term resulting from a vacancy in the Housing Council shall be filled in the same manner as the initial appointment was made. The Housing Council as herein established shall be the Housing Council for each Community Reinvestment Area currently existing or later established or reestablished.

Section 3. That, Ordinance No. 37-98 is repealed.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion

of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed:

Michael J. DeWit, Council President

Approved:

10-16-00

Levi Williams
J. Andrew Small
J. Andrew Small, Mayor

VOTE ON PASSAGE 5 Yea 0 Nay 0 Abstain

Attest:

Gregory J. Heath
Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 120-00 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the 20th day of October, 2000; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath
Gregory J. Heath, Clerk/Finance Director

Res 120-00 CRAHousingOfficer C:\notaf\work\wordpro\Files 2009\COUNCIL\Ord Res 10/4/00 7:48 PM

2019 COUNCIL, COMMITTEES, COMMISSIONS AND BOARDS

		DATE APPOINTED	TERM EXPIRES
Healthcare Cost Committee			
Ordinance No. 125-00 2-AFSCME, 2-FD, 2-PD selected by unions; 2 Non-Bargaining Appointed by the Mayor; 2 Admin selected by the City Manager			
<i>Meets: As Needed</i>	Chad Lulfs, Non-Bargaining- Chair		
	Rocky Rubio, PD		
	Brad Strickland, PD		
	Toby Westhoven, FD		
	- Vacant - FD		
	Jason Kupfersmith, AFSCME		
	Roger Eis, AFSCME		
	Dave Mack, Non-Bargaining	1/17/2016	
	Chris Peddicord, Admin	1/22/2019	
Joel Mazur, Admin			
Henry County Metropolitan Housing Authority			
5 Year Term, Appointed by the Mayor			
<i>Meets: as Needed</i>	Cheryl Hershberger		10/01/2022
	Anthony Greiser (re-appointed 12-3-2018)		09/22/2023
Housing Advisory (representing area agencies, organizations and businesses)			
Ordinance No. 063-05, 4 year term, appointed by the Mayor			
<i>Meets: as Needed</i>	Greg Beck – Builder	03/19/2018	12/31/2021
	Trudie Wachtman – Realtor	03/19/2018	12/31/2021
	Chris Chamberlain – Business Owner	03/19/2018	12/31/2021
	Kelly Burkhardt – Agency	03/19/2018	12/31/2021
	Joe Moser – Citizen-at-Large	03/19/2018	12/31/2021
J. 12. ~ Housing Council			
Ordinance No. 120-00 - 3 year term (2 appointed by Mayor; 2 appointed by Council, 2 appointed by Housing Council, 1 appointed by Planning Comm)			
<i>Meets: 1st Monday in April (must be after TIRC has met) at 6:30 pm</i>	Joel Miller, (Mayor's Appointment) 12.17.2018	12/17/2018	12/31/2021
	Joseph D. Bialorucki (Mayor's Appointment) re-appointed 12.3.18	04/04/2016	12/31/2021
	Lori Siclair, (Council Appointment)	04/03/2017	12/31/2018
	Ted Rohrs, (Council Appointment)	04/04/2016	12/31/2018
	Kevin Yarnell, (Housing Council Appointment)	04/04/2016	12/31/2018
	Jerry Tonjes, (Housing Council Appointment)	04/03/2017	12/31/2018
	Cheryl Hershberger, (Planning Commission Appt.)	04/12/2016	12/31/2018
Local Board of Tax Review			
ORC Chapter 194.18/Ordinance No. 053-15 – 2-year term (2 members appointed by Legislative Authority; 1 member [city employee] appt. by City Mgr.			
	Jonathon Floering	01/18/2016	12/31/2017
	Sheri Heckerman	01/28/2016	12/31/2017
Lodge Tax Advisory and Control Board			
ORC Charter 191.21. 2-year term Appointed by the Mayor – no term for Council or Mayor. Mayor Optional, 2 Council, 1 Chamber, 1 Parks & Rec, 1 Lodging Business			
<i>Meets: as Needed</i>	Travis Sheaffer, Council Representative		Term of Office
	Joel Miller, Chamber		
	Jason Maassel, Mayor		Term of Office
	_____ (Parks & Rec)		
	_____ (Lodging)		
Maumee Valley Planning Organization Board			
One Member from the City, Appointed by the Mayor			
<i>Meets: Quarterly</i>			

2019 COUNCIL, COMMITTEES, COMMISSIONS AND BOARDS

		DATE APPOINTED	TERM EXPIRES
Americans with Disabilities Act Compliance Board (ADA)			
ORC Chapter 171.03 – Ordinance No. 60-93 – 5 Members – 3 Year Term – Appointed by Mayor			
<i>Meets As Needed</i>	Richard Luzny	06/21/1993	12/31/2016
	Art Germann	06/21/1993	12/31/2017
	Wayne Barber	01/03/2012	12/31/2017
	Kevin Yarnell (re-appointed 12.17.2018)	06/21/1993	12/31/2021
Audit Committee			
Ordinance No. 028-09 – Members of the Finance and Budget Committee of Council			
<i>Meets as Needed</i>	Joseph D. Bialorucki, Chair		<i>Members of the Finance and Budget Committee of Council</i>
	Jeff Comadoll		
	Ken Haase		
	Jason Maassel		
Board of Building Appeals			
Charter Section 5.05/ORC Chapter 177 – Ordinance No. 1116 – 5 Members – 3 Year Term – Appointed by Mayor			
<i>Meets as Needed</i>	Randy Germann (Structural Engineer)	02/20/2012	12/31/2017
	Alex Stites	03/05/2012	12/31/2017
	Phillip Rausch	03/19/2012	12/31/2017
	Greg Beck (Organized Labor, Building and Construction)	02/20/2012	12/31/2017
	Jeff Lankenau (Attorney)	02/20/2012	12/31/2019
Charter Review Commission			
Charter Section 5.07/ORC Chapter 167 – 7 Members: 5 Appointed by Council – 2 Members Appointed by the Mayor (but not more than 2 may be Councilmembers)			
<i>Meets at Least Every 8 Years Meetings were in 2008, 2016 Next appointments will be in 2024</i>	Jason Maassel, Mayor	02/01/2016	
	Travis Sheaffer, Council	01/04/2016	
	Council (was Patrick)	01/04/2016	
	Mike DeWit	01/04/2016	
	Ted Rohrs	01/04/2016	
	Ron Behm	01/04/2016	
	Terry Holman	02/01/2016	
CIC Board			
Ordinance No. 017-11, 1 year term for Officials-Appointed by the Mayor, 3 year term for Citizens-Appointed by the CIC Board)			
<i>Meets: 3rd Tuesday at 5:00 pm</i>	Jason Maassel, Elected Official [Resolution No. 074-18]	08/04/2014	12/31/2019
	Dan Baer, Elected Official [Resolution No. 074-18]	02/15/2016	12/31/2019
	Greg Beck, Citizen (resigned July 2018)		
	Kevin Yarnell, Citizen		
	Chris Peper, Citizen		
	Kelli Burkhardt, Citizen	5/12/2012	12/31/2021
J.14. ~ County/City General Health District			
ORC Chapter 161 - 5 year term; Appointed by the City Manager			
<i>Meets: As Needed</i>	Dr. Doug Linsday	10/13/2011	03/01/2019
	Joel Miller	03/03/2008	12/31/2018
Fair Housing Board			
ORC Chapter 515.04, 3 year term, Appointed by the Mayor (shall not be employed by the City, an elected public official or candidate for public office)			
<i>Meets: As Needed</i>	Mary Jo Sands	04/16/2012	
	Donna Fowler	04/16/2012	
	Trudy Wachtman	05/07/2012	



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: Mayor & City Council, City Manager, City Law Director, Interim Finance Director, Department Supervisors, Newsmedia
From: Roxanne Dietrich, Interim Clerk of Council *RD*
Date: March 14, 2019
Subject: Parks & Recreation Committee – Cancellation

The regularly scheduled meeting of the Parks and Recreation Committee for Monday, March 18, 2019 at 6:00 pm has been CANCELED due to lack of agenda items.

City of Napoleon, Ohio

TREE COMMISSION

MEETING AGENDA

Monday, March 18, 2019 at 6:00 pm

LOCATION: City Building, 255 West Riverview Avenue, Napoleon, Ohio

1. Approval of Minutes: February 18, 2019 *(In the absence of any objections or corrections, the Minutes shall stand approved.)*
2. Review Tree Call Reports.
3. Plan Arbor Day Observation.
4. Spring Contracts Update.
5. Any Other Matters to Come Before the Commission.
6. Adjournment.

Roxanne Dietrich

Roxanne Dietrich
Roxanne Dietrich
Interim Clerk of Council

TREE COMMISSION

Meeting Minutes

Monday, February 18, 2019 at 6:00 pm

PRESENT Commission Members Council Representative City Staff ABSENT	Jim Fitzenreiter-Chair, Dave Volkman, Ed Clausing, Larr Etzler, Kyle Moore Jeff Mires Aron Deblin, Chad Lulfs
Call to Order	Chairman Fitzenreiter called the meeting to order at 6:00 pm.
Approval of Minutes	Hearing no objections or corrections, the minutes of the January 14, 2019 meeting stand approved as presented.
Review Tree Call Reports	<p>Deblin reported resident at 1125 Chesterfield called about her pear trees, they have been trimmed in the past and now she would like to have all of them removed. Her complaint is the trees create a mess and at her age she cannot keep up with the trimming she is not opposed to planting lower maintenance trees. Fitzenreiter noted the issue with the other pear trees was they were starting to develop a disease, that is what these species do. Lulfs said ODNR will tell you not to plant this variety of trees. Etzler said as long as the tree is healthy, we can go tree-by-tree. If her complaint is the trees are a nuisance, then we have to look at everything else. Fitzenreiter said we can trim the trees. Deblin noted the tree trimmers are working on Orchard and can work their way over there. Etzler said we do not want to set a precedence of removing trees because they are a nuisance. Are there service organizations who might help people who cannot cleanup their own yards. Deblin will notify her that we will start with trimming the trees.</p> <p>718 Strong Street - wants a tree removed they think the tree is dying, I did not see any dying limbs, there were limbs on the ground after the ice storm, is more of a nuisance. Fitzenreiter stated if you did not see anything, we can re-evaluate in June.</p> <p>645 Welsted - tree is marked for spring removal, a replant has been requested.</p> <p>330 Rohrs - the silver maple is deteriorating, the homeowner does not want to let it go, likes the shade and she has a swing on it. Lulfs said he told her we would have the City arborist look at it and will do whatever he recommends, there could be liability if the tree falls. Deblin is to talk to Jamie Howe.</p>
Arbor Day Observation	Arbor Day will be observed on Saturday, April 27, 2019 at 10:00 am. We will be planting a White Oak tree at Oakwood Park. There was discussion on different groups that may be interested in helping, this will be discussed further at the March meeting.



Photo by AARON AUZINS

Napoleon Police Chief Dave Mack Tuesday received the American Legion Law Enforcement Certificate of Commendation from Napoleon's Bert G. Taylor American Legion Post #300. He was presented the award by Post Commander Andrew Young in recognition of his public service and actions in an emergency during the city's 2018 Memorial Day parade. Young recognized Mack as being one of the responders on scene when a veteran participating in the parade had a medical emergency. "(Mack) is, gratefully, one of the reasons he is still alive. You guys did an amazing job, and I'm very proud of what you guys did." Young said. "I'm just a small part of the team, but I appreciate everything. I'm just glad I was in the right spot with the right teammates," Mack said. "They do this kind of stuff more often than we see," said Napoleon Mayor Jason Maassel. "It's unfortunate because the situation rose up, but fortunate because Chief Mack was there." Mack was also told he was nominated by the post for an award through the Department of Ohio American Legion, through which the recipients are selected in July.



FROM THE LEADERSHIP | BUSINESS DEVELOPMENT | INTERNATIONAL DEVELOPMENT | MARKETING | OTHER HIGHLIGHTS | RGP INVESTORS | RGP STAFF

REGIONAL GROWTH PARTNERSHIP 2018 ANNUAL REPORT



FROM THE PRESIDENT RGP LEADERSHIP LOOKS BACK ...

THE end of 2018 allowed Northwest Ohio to once again celebrate its economic development accomplishments across the 17-county region. For the fifth straight year, the Regional Growth Partnership is able to report record metrics on behalf of our partners across Northwest Ohio. This past year, businesses created nearly 6,000 new jobs with investment exceeding \$3 billion. The reasons behind our region's continued success sound familiar but bare repeating:

REGIONAL COLLABORATION

The RGP long ago realized the necessity to collaborate amongst regional economic development partners to best compete nationally. The record results for five consecutive years goes directly to the RGP working closely with areas groups to recognize and address the immediate needs of businesses.

PRIVATIZATION OF ECONOMIC DEVELOPMENT

A private RGP provides site consultants the assurance of confidentiality. Companies know the RGP operates not just in confidence, but in an innovative, professional and time-sensitive manner. In addition, our private sector board of directors and investors bring that business and entrepreneurial mindset toward advancing the mission of growth and investment.

EXPERIENCED, DEDICATED STAFF

It's not a coincidence the upward trajectory of our regional results parallels the growth and development of the RGP staff. The RGP continues to better understand its role in the marketplace. In addition, the RGP has become more focused in its efforts to better market and communicate to business.

MAJOR BUSINESS ASSETS

No matter the nature of business, Northwest Ohio offers the major assets any company needs to compete in the global market: Transportation resources and proximity to market. Few markets offer the four major modes of transportation while also being located within a modest distance to a significant portion of the customer base.

It's important to note that while recognizing and celebrating our region's successes, we, as a community, understand the challenges rapidly approaching as they relate to workforce – widely considered the No. 1 issue facing businesses nationwide. Here in Northwest Ohio, we have already initiated collaborative conversations with workforce solution providers. We've had incredible success in economic development utilizing a template based on collaboration. Now, our goal is to wrap that same template around workforce. Proactively addressing this issue today will better our communities and help Northwest Ohio stay competitive.

ANY BUSINESS THAT WORKS WITH THE RGP WHO WE ARE TRYING TO ATTRACT CAN EXPECT RESPONSIVENESS, A WELL-COORDINATED EFFORT, STRICT CONFIDENTIALITY AND PROFESSIONALISM TO BEST ADDRESS AND MEET THEIR NEEDS.

– DEAN MONSKE, RGP PRESIDENT & CEO

FROM THE CHAIRMAN RGP LEADERSHIP LOOKS AHEAD

AS a founding investor in the Regional Growth Partnership, Hylant understands the critical role of the RGP in fostering and spearheading the economic vitality of Toledo and Northwest Ohio. We understand the significance and advantages in having a private economic development organization represent this region on the national and international stage. In addition, we know that Hylant and all the private sector investors bring forth an entrepreneurial mindset to the organization – a mindset which cohesively integrates with a creative and committed staff. And the results have been continuing growth, investment and jobs for our region.

Through our investment in the RGP, Hylant has realized many benefits, both direct and indirect. Our regional economy continues to grow, providing more opportunities for us, our customers and the community as a whole. In addition:

A PRIVATE RGP allows for project development without the red tape

A PRIVATE RGP and private board of directors working together brings growth perspectives unencumbered by the government sector

A PRIVATE RGP allows you to look at the entire community as a platform for business growth

A PRIVATE RGP is able to implement initiatives which take advantage of the strong entrepreneurship of the entire Northwest Ohio region



OUR INVESTMENT IN THE RGP HAS PAID BACK IN SPADES. HAVING A REGIONAL ECONOMIC DEVELOPMENT ORGANIZATION REALLY ALLOWS YOU TO LOOK AT AN ENTIRE COMMUNITY AS A PLATFORM FOR GROWTH. AND WHAT I'VE SEEN THE LAST FEW YEARS IN THE NORTHWEST OHIO REGION IS INCREDIBLE ... IT'S A RENAISSANCE.

– BILL PRIDGEON, PRESIDENT, HYLANT



FROM THE TOP

The Regional Growth Partnership serves as the lead economic development organization serving 17 counties of Northwest Ohio. As a 100 percent privately led organization, the RGP focuses on meeting the site selection needs of corporate clients in a confidential, innovative and time-sensitive manner.

Its primary mission focuses on attracting:

- INVESTMENT
- NEW BUSINESS
- HIGH-QUALITY JOBS

This is accomplished through an aggressive lead-generation marketing program and direct outreach initiatives on the part of its business development team.

These efforts, in collaboration with our partners at the regional and state levels, have produced another year of extraordinary metrics for Northwest Ohio.

5,736
NEW JOBS

21,554
RETAINED JOBS

116
PROJECTS

\$3.2
BILLION CAPITAL
INVESTMENT





A FAM-ILIAR SCENE

Building on its mission to develop and grow relationships with national site consultants, the Regional Growth Partnership hosted its annual Familiarization "FAM" Tour last summer. Over a three-day period, 10 consultants spent time meeting with corporate executives to hear about the advantages of doing business in Northwest Ohio. A highlight for the consultants was a visit to Put-in-Bay and an overnight stay at the exclusive Rattlesnake Island.

HIGHLIGHTS INCLUDED:

- Helicopter tour over select Northwest Ohio sites
- Consultants attending from such cities as Boston, Dallas, Phoenix and Atlanta
- Three consultants were return-attendees, dubbed "alumni"
- Boat ride down the Maumee River to see up close key port-side assets
- Panel discussion featuring university and community college representatives discussing tomorrow's workforce

RELATIONSHIPS DRIVING REGIONAL GROWTH

The Industrial Asset Management Council (IAMC) is recognized as the premier trade association for corporate real estate executives. With more than 600 members worldwide, IAMC companies have completed nearly 1,200 projects with investment exceeding \$66 billion over the past three years.

Knowing that, the Regional Growth Partnership has prioritized its engagement with the association in order to enhance and build relationships with these key stakeholders. Along with attending IAMC's semiannual forums, the RGP's Gary Thompson and Mike Jay have also joined the Membership Recruitment and Membership Retention committees, respectively.

"We have a great mutual and beneficial partnership with the Regional Growth Partnership. Gary always has IAMC top of mind when meeting with corporate clients, often referring them to join our organization, which then allows him to maintain and grow his relationships at our events."

- KRISTEN HAMEL, DIRECTOR OF SPONSORSHIPS, IAMC.

Ultimately, the RGP hopes to drive these valuable business relationships into greater jobs and investment for Northwest Ohio.



IAMC MEMBER COMPANIES HAVE CREATED 176,000+ JOBS THE LAST THREE YEARS

44 STATES IN U.S. ARE REPRESENTED BY IAMC MEMBERS, AS WELL AS A GLOBAL PRESENCE IN ASIA, EUROPE AND LATIN AMERICA



MEMBERSHIP INCLUDES 200 SENIOR CORPORATE REAL ESTATE END USERS



THE RGP TEAM'S DOMESTIC TRAVELS IN 2018 INCLUDED:



SPREADING THE WORD

The RGP's business development team traveled extensively in 2018 meeting with prospective businesses, site consultants and corporate real estate professionals. These direct outreach efforts helped in generating last year's totals, but those efforts are also laying the ground work for future potential opportunities.

RGP'S CURRENT PROJECT PIPELINE

85 PROJECTS

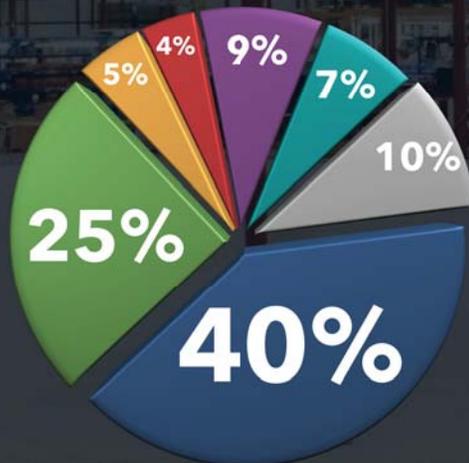
7,875 JOBS

\$6.7 BIL CAPITAL INVESTMENT

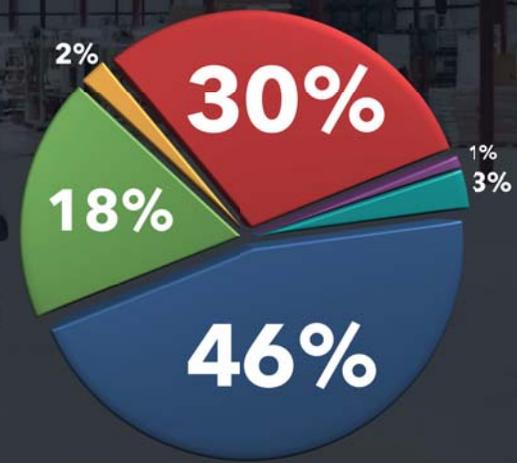


REGIONAL GROWTH PARTNERSHIP

INSIDE THE NUMBERS

PROJECT BREAKDOWN
by JOBS

- Advanced Manufacturing
- Food Processing
- Logistics
- Financial Services
- Automotive
- Energy
- Healthcare

PROJECT BREAKDOWN
by INVESTMENT

- Advanced Manufacturing
- Food Processing
- Logistics
- Automotive
- Energy
- Healthcare



ADVANCED MANUFACTURING/INSIDE THE NUMBERS

A POWERHOUSE PRODUCER

The Toledo/Northwest Ohio region has been at the heart of industrial activity since its founding and now has taken its place at the forefront of high-tech advanced technologies. An abundance of talent, passion and pride have helped Northwest Ohio become one of the most robust environments for advanced manufacturing.

Toledo has been designated as the most "roboticized" city in America – a sign that this region is leading the way toward an innovative future. And even with such a high level of automation, the Northwest Ohio region continues to produce incredible numbers in the advanced manufacturing industry. With a manufacturing workforce exceeding 130,000, Northwest Ohio's job growth across the 17-county landscape jumped 40 percent from the previous year. And that follows up from a 17 percent rise in new jobs from the prior year.

2,323 new jobs created in 2018 in Northwest Ohio's advanced manufacturing sector

\$1.45 billion in capital investment in 2018

MORE THAN
5,400
NEW JOBS CREATED
IN NORTHWEST OHIO'S
ADVANCED MANUFACTURING
INDUSTRY LAST THREE YEARS,
ALONG WITH
\$3.3 BILLION
OF INVESTMENT

500
MANUFACTURING
COMPANIES OPERATING
IN NORTHWEST OHIO

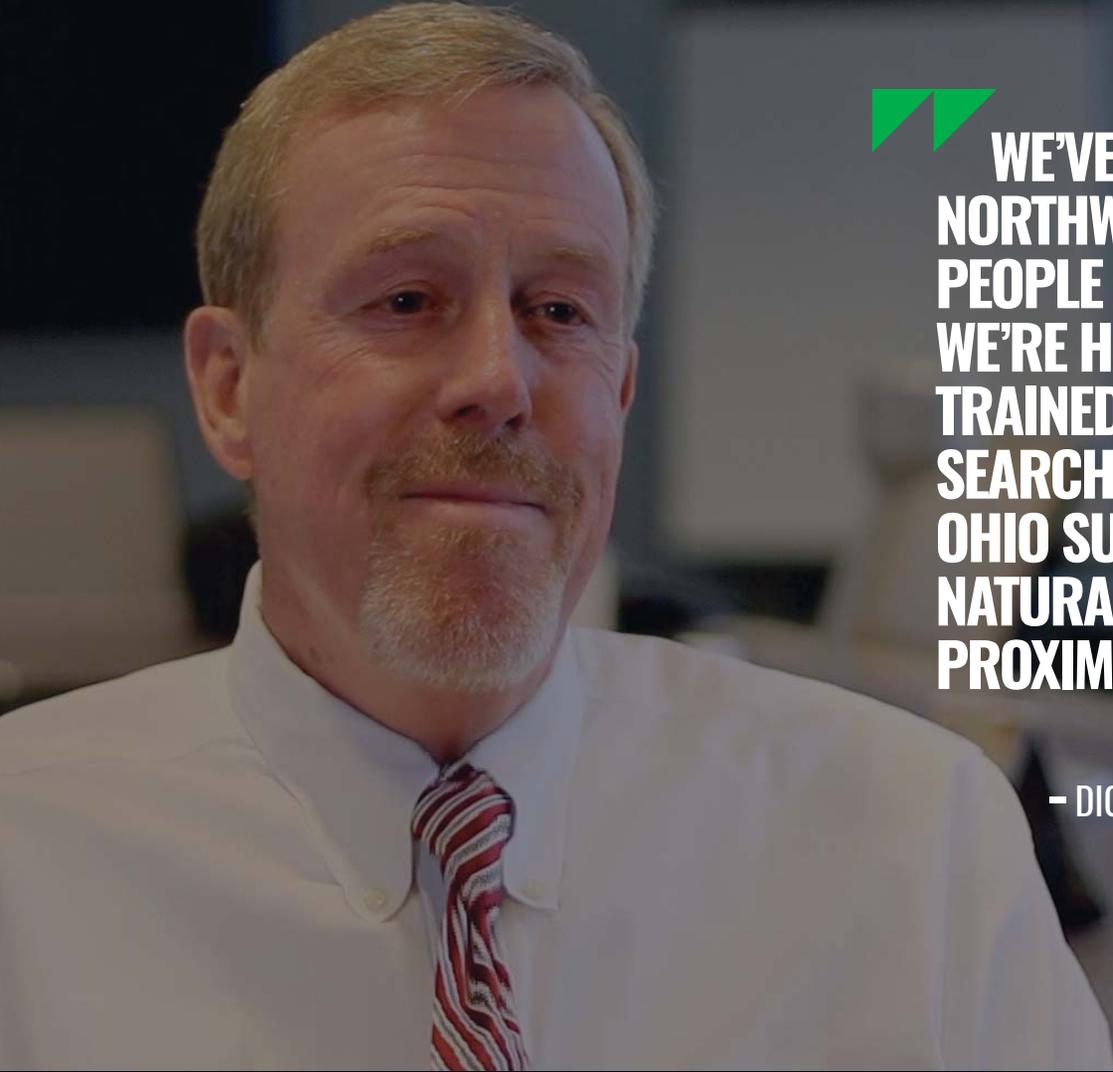
BUILDING THE FOUNDATION

**LOWEST
TAXES**
IN THE MIDWEST
FOR CAPITAL INTENSIVE
MANUFACTURING

OHIO EMPLOYS THE
3RD LARGEST
MANUFACTURING
WORKFORCE
IN U.S.



WHAT THEY'RE SAYING ...

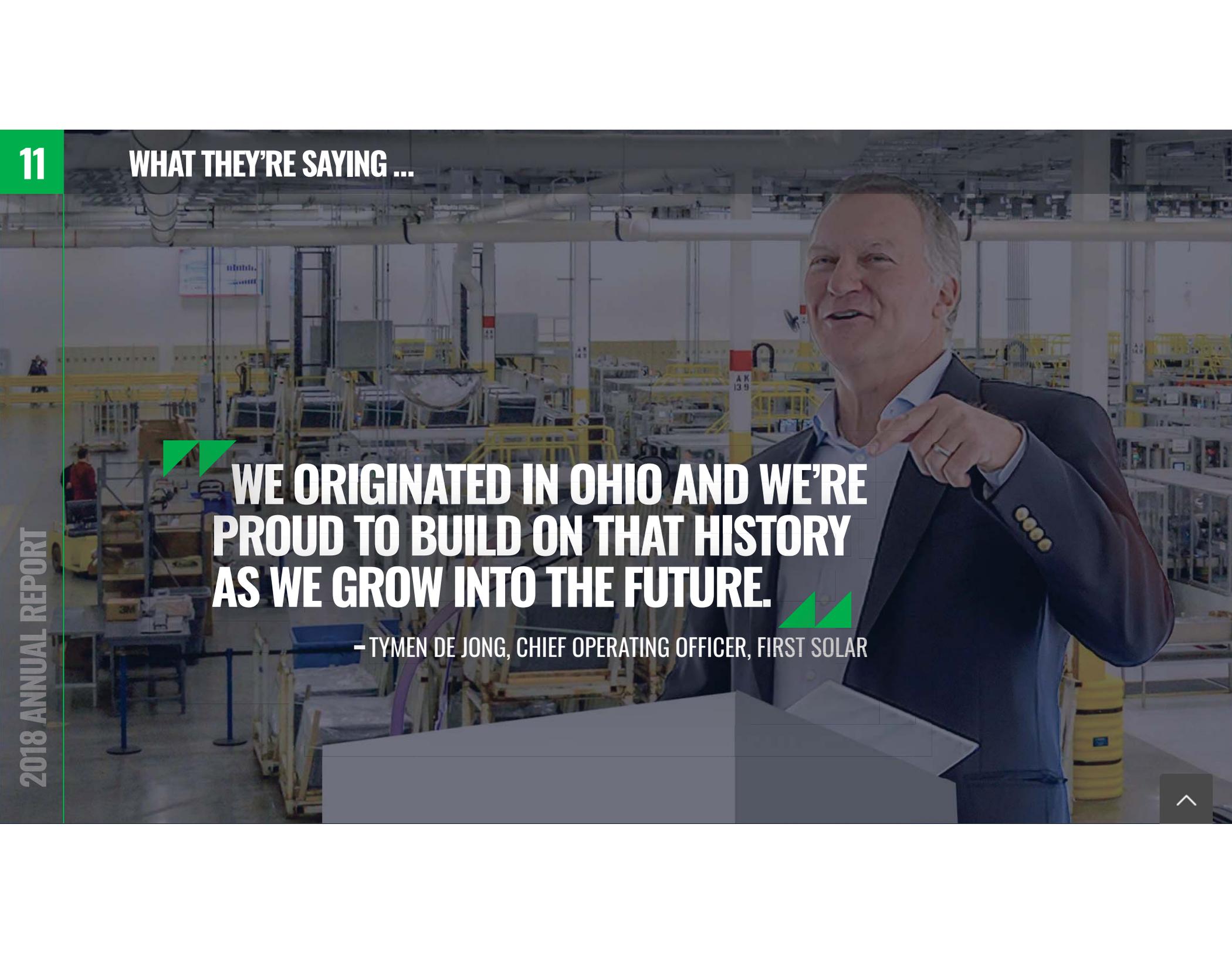


WE'VE HAD A LOT OF SUCCESS IN NORTHWEST OHIO. WE TRULY BELIEVE PEOPLE ARE THE MOST IMPORTANT AND WE'RE HAPPY WITH THOSE WE'VE TRAINED AND RETAINED. IN OUR SITE SEARCH, THIS LOCATION IN NORTHWEST OHIO SUPPORTS BOTH RAIL AND NATURAL GAS AND IT IS IN CLOSE PROXIMITY TO OUR CUSTOMER.

— DICK ALTMAN, REGIONAL DIRECTOR, NSG GROUP



WHAT THEY'RE SAYING ...

A man in a dark suit and light blue shirt is pointing towards the camera with a slight smile. He is standing in a large industrial facility, likely a factory, with various pieces of machinery, pipes, and structural elements visible in the background. The lighting is bright and even.

WE ORIGINATED IN OHIO AND WE'RE PROUD TO BUILD ON THAT HISTORY AS WE GROW INTO THE FUTURE.

— TYMEN DE JONG, CHIEF OPERATING OFFICER, FIRST SOLAR



NSG GROUP

NSG Group (Pilkington) is one of the world's largest manufacturers of glass and glazing products for the architectural, automotive industry and technical glass sectors. In 2018, the company announced plans for a new production facility in Wood County, marking its first new float glass line in the U.S. since 1980. Company officials attributed the region's outstanding workforce and logistics as key factors in the site location.

PROJECT DETAILS

150

New Jobs

\$250 Mil

Capital Investment

- New 500,000 square-foot facility
- Austin Consulting's relationship with RGP played significant role in steering project to Northwest Ohio



SHIFTING INTO HIGH GEAR

Located in the heart of the North American automotive market, Northwest Ohio provides immediate access to reach manufacturers and suppliers across the country. Northwest Ohio offers an innovative ecosystem with next-generation resources and collaborative partners investing in ongoing connected and autonomous vehicle research, testing and development. The Northwest Ohio region continues surging with new jobs and investment accelerating growth in the automotive industry.

With more than 100 auto-related companies operating in the 17-county region, businesses are capitalizing on a favorable statewide business climate as well as the proximity to Detroit. Job growth in the automotive industry grew 54 percent over the past year with capital investment more than doubling.

1,434 new jobs created in 2018 in Northwest Ohio's automotive sector

\$564 million in capital investment in 2018

MORE THAN
4,000
NEW JOBS CREATED
OVER LAST THREE YEARS

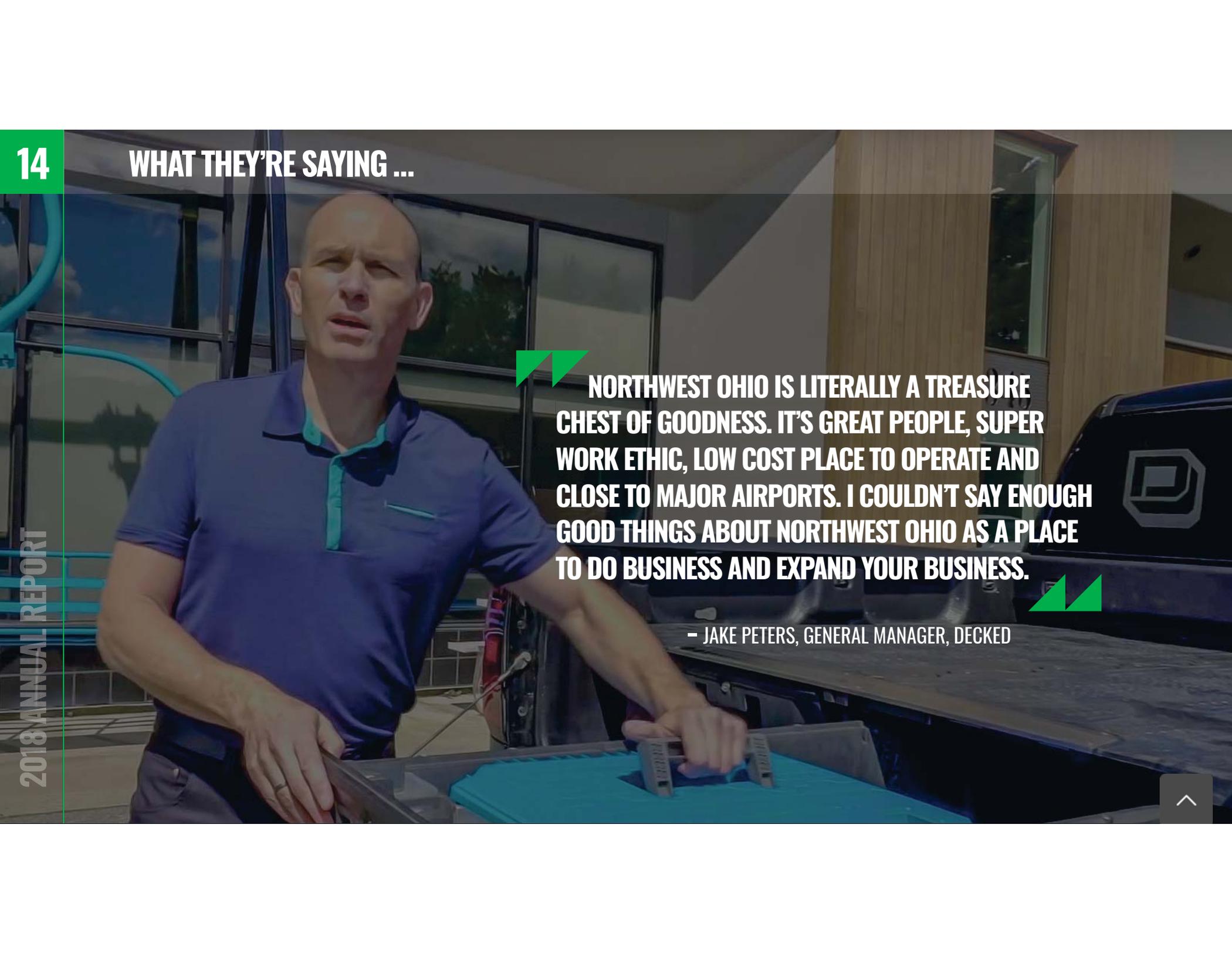
OVER LAST THREE YEARS,
\$2.2 BILLION
OF CAPITAL
INVESTMENT

FUELING THE INDUSTRY

45,000
JEEP WRANGLERS
PRODUCED
ANNUALLY

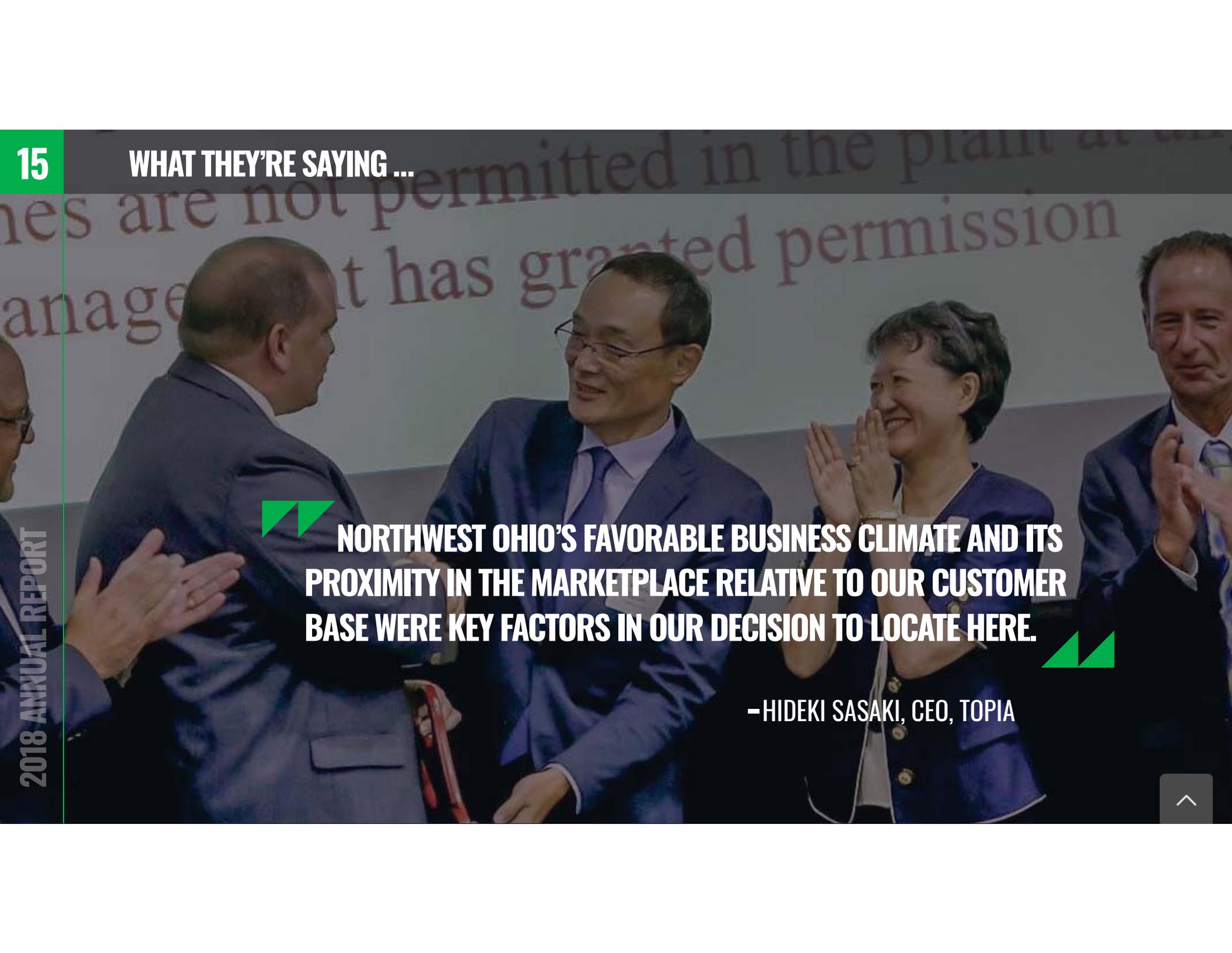
OHIO THE
#1
MANUFACTURER OF
ENGINES &
TRANSMISSIONS



A man in a blue polo shirt is standing next to a truck, looking towards the camera. The background shows a building with large windows and a truck with a logo on its side. The scene is outdoors, possibly at a construction or industrial site.

NORTHWEST OHIO IS LITERALLY A TREASURE CHEST OF GOODNESS. IT'S GREAT PEOPLE, SUPER WORK ETHIC, LOW COST PLACE TO OPERATE AND CLOSE TO MAJOR AIRPORTS. I COULDN'T SAY ENOUGH GOOD THINGS ABOUT NORTHWEST OHIO AS A PLACE TO DO BUSINESS AND EXPAND YOUR BUSINESS.

— JAKE PETERS, GENERAL MANAGER, DECKED



NORTHWEST OHIO'S FAVORABLE BUSINESS CLIMATE AND ITS PROXIMITY IN THE MARKETPLACE RELATIVE TO OUR CUSTOMER BASE WERE KEY FACTORS IN OUR DECISION TO LOCATE HERE.

—HIDEKI SASAKI, CEO, TOPIA



JAC PRODUCTS

JAC Products is a Tier I supplier recognized as a leader in automotive exterior functional components, industrial and structural extrusions and assemblies. To meet the growing demand in the CUV and SUV markets, the company required a new facility near its customer base and with an accessible highway system. A Henry County site with a recently constructed spec building met the needs for JAC to gain immediate access and start up operations right away.

PROJECT DETAILS

357

New Jobs

\$5.5 Mil

Capital Investment

- 200,000 square-foot spec building
- Company credits partnership with RGP, JobsOhio and Henry County CIC as instrumental in pushing project forward and meeting tight timelines





AN INTERNATIONAL TWIST

Northwest Ohio experienced significant successes in foreign direct investment (FDI) in 2018, despite some uncertainties on the global market as well as tariffs and trade wars on the domestic side.

Foreign businesses across Northwest Ohio were responsible for creating more than 1,200 jobs in 2018 with capital investment exceeding \$770 million. Companies from Germany, Japan and Korea were the leading job creators. Japanese companies were most active, adding 331 new jobs with more than \$300 million of capital investment.

In addition to the direct imports, billions of dollars of goods were exported out of Northwest Ohio in 2018. Valuable resources to support these export initiatives include:

- EXPORT SUCCESS
- RGP'S RELATIONSHIP WITH THE OHIO EXPORT OFFICE
- U.S. COMMERCIAL SERVICE
- INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL



INTERNATIONAL DEVELOPMENT

With excellent research and educational facilities, multiple funding sources, every form of transportation, lower operating costs and a strong, experienced workforce, the Toledo/Northwest Ohio region has become a premier location for international investment.

Looking ahead, planned initiatives in 2019 include building on our geographic strengths in Europe, Canada, Japan and Korea, and exploring newer markets such as China, Australia and Brazil. In addition, the RGP will pursue opportunities tied to its regional strengths in such areas as packaging, advanced materials and automation.



**180 FOREIGN-OWNED
BUSINESSES IN
NORTHWEST OHIO
EMPLOYING 30,000
PEOPLE**



**INTERNATIONAL SALES
EFFORTS INCLUDED
VISITS TO GERMANY,
ITALY AND JAPAN**



**FDI MEETINGS IN
WASHINGTON, D.C.,
ATLANTA, TRAVERSE CITY,
MICH.**



**PIPELINE INCLUDES
POTENTIAL OF HUNDREDS
OF NEW JOBS FROM
EUROPE, CANADA, JAPAN
AND KOREA**



INTERNATIONAL SPOTLIGHT



TPAM

A Japanese prototyping company marked and celebrated its grand opening in 2018 at its north Toledo facility. TPAM announced plans to invest \$4 million and create at least 30 new jobs at its North-Cross Industrial Park location. The company provides support in the new development of automotive and other industrial products. TPAM is recognized as one of the few specialist companies capable of handling all parts of the product-making process.

PROJECT DETAILS

- Company officials cited the regional business climate and its proximity in the marketplace relative to the customer base as driving factors in the site location decision
- Taking over a 62,000 square-foot facility
- Parent company is Topia
- Grants and incentives through JobsOhio, Ohio Tax Credit Authority, city of Toledo, Lucas County



HANON SYSTEMS

A global automotive supplier announced a \$12 million expansion of its manufacturing facility in Carey, Ohio. Hanon Systems is constructing a 130,000 square-foot facility to support increasing production demand. The Wyandot County company is a leading supplier of eco-friendly and high-efficiency thermal and energy management solutions. This expansion comes just two years after the South Korean company arrived to Northwest Ohio, moving into a spec building with an initial \$16 million investment and 140 jobs.

PROJECT DETAILS

- 242 new jobs
- Granted \$450,000 in talent acquisition and training assistance
- Collaborative efforts between Wyandot County Economic Development, RGP and JobsOhio
- Hanon now occupies 230,000 square feet of space in Carey for its injection molding, assembly and warehouse operations

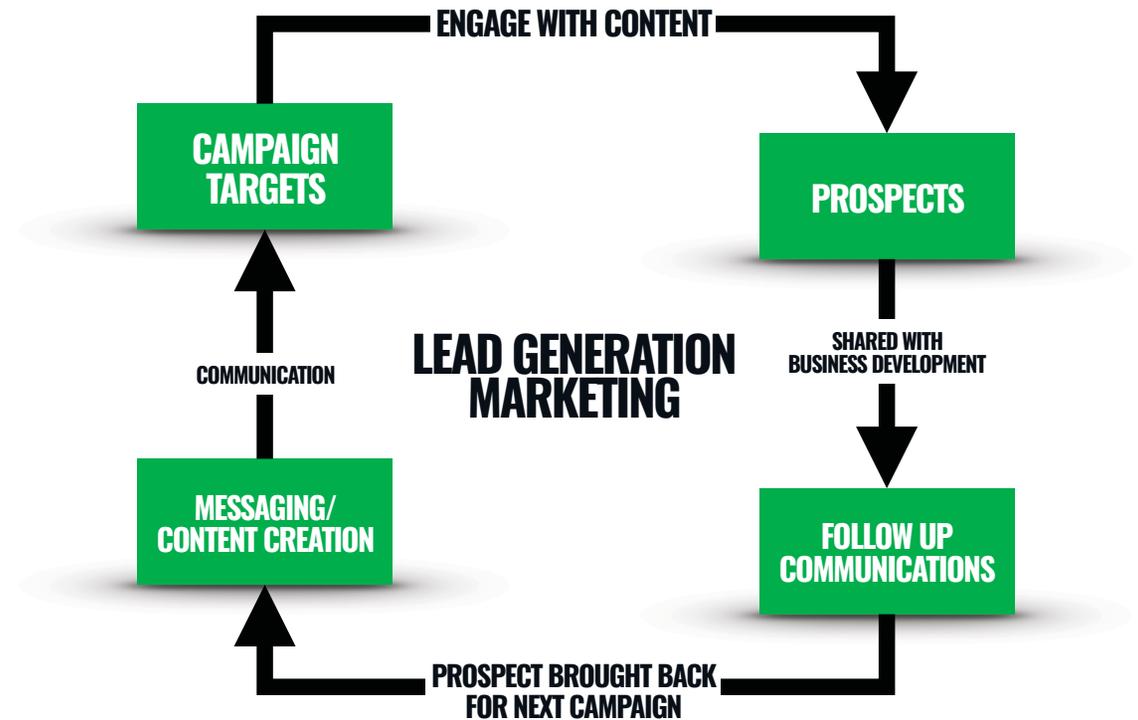
FOLLOW THE LEADER

Two years ago, the Regional Growth Partnership first began implementing lead-generation initiatives into its marketing efforts. In 2018, lead generation became the primary focal point of the organization's marketing strategy.

Developing an aggressive and bold campaign, the RGP built and executed six lead-generation email campaigns in 2018, focusing on each of our core industries: Advanced Manufacturing, Automotive, Energy, Food Processing, Logistics & Distribution. These campaigns targeted industry executives and decision makers at companies that were carefully identified as potentials for expansions or relocations. By utilizing a sophisticated software platform, the RGP was able to analyze results of the campaign, capturing user engagement within the emails, and then sharing those results with the business development team for follow-up action and outreach.

TAKEAWAYS FROM THE CAMPAIGNS:

- CAMPAIGN IDENTIFIED NEARLY 100 HIGHLY ENGAGED PROSPECTS
- MORE THAN 800 NEW CONTACTS RECOGNIZED FOR ONGOING MARKETING AND COMMUNICATION EFFORTS
- CAMPAIGNS HIGHLIGHTED INDUSTRY ASSETS, CASES STUDIES AND TESTIMONIALS
- EACH CAMPAIGN DROVE PROSPECTS TO CUSTOMIZED WEBSITE FOR EACH INDUSTRY WHYNORTHWESTOHIO.ORG





OPPORTUNITIES WITH THE INDUSTRY TRADES

Identifying Advanced Manufacturing and Automotive as dominant industries for Northwest Ohio, the Regional Growth Partnership initiated more direct campaigns to corporate decision makers from these clusters. For automotive, the RGP worked with Automotive News magazine, which is recognized as a leading publication for that industry. The campaign featured the creation of two white papers and one case study, which all required interested parties to share their contact information in order to download the article.

A similar program was initiated with Industry Today digital publication. A lead-generation campaign began, where recipients of the created white paper would need to provide their contact information in order to download the content. For both campaigns, those leads were then shared with the RGP's business development team for follow up.

A FAIR TRADE FOR LEADS

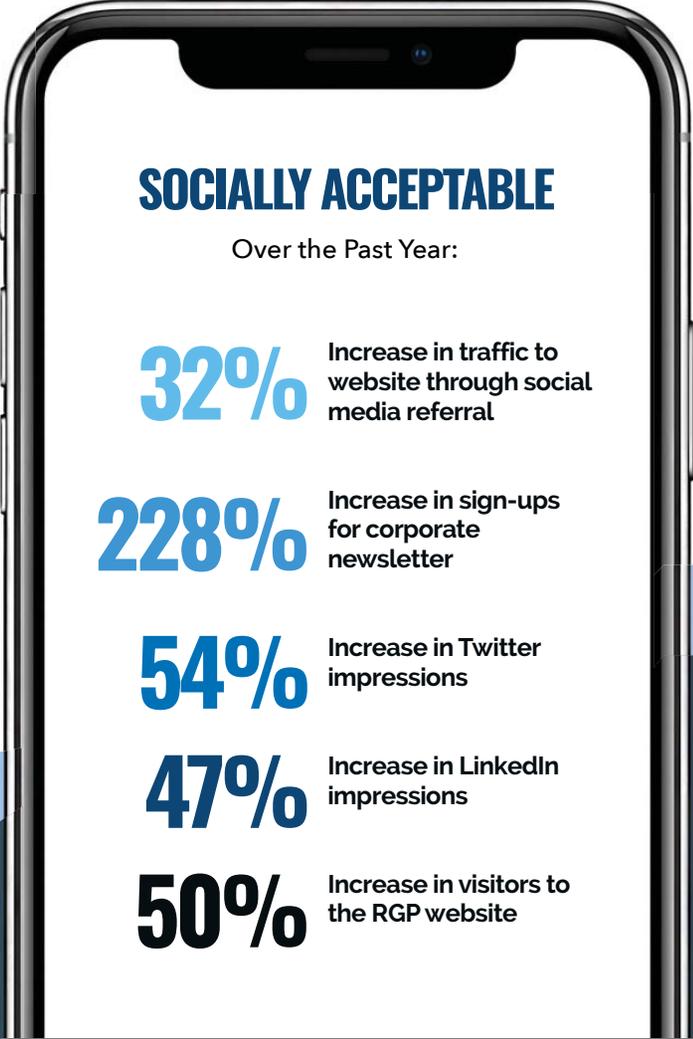
- TARGETED INDUSTRY EXECUTIVES, OPT-IN SUBSCRIBERS
- MORE THAN 200 LEADS GENERATED THROUGH CAMPAIGN
- WHITE PAPERS FOCUSED ON AUTONOMOUS VEHICLE RESEARCH/TESTING, SPEC BUILDINGS & CERTIFIED SITES
- WHITE PAPERS BEING UTILIZED FOR CURRENT & FUTURE MARKETING CAMPAIGNS





CONTENT MARKETING/ SOCIAL MEDIA

The Regional Growth Partnership's content marketing, social media program continued upward through 2018 generating new content, new followers and heavy engagement with audiences. It was just recently in 2017 when the RGP implemented a comprehensive social media strategy, recognizing its place as one of the easiest and least expensive tools for communication and lead generation. Since the implementation of this program, Twitter and LinkedIn have become the two primary social referral sources for the website, and one of the quickest ways to engage with site consultants. Social media allows the RGP to promote projects and success stories, strengthen connections and bring awareness to audiences with real-time events and relevant content to promote the Northwest Ohio region.



SOCIALLY ACCEPTABLE

Over the Past Year:

32% Increase in traffic to website through social media referral

228% Increase in sign-ups for corporate newsletter

54% Increase in Twitter impressions

47% Increase in LinkedIn impressions

50% Increase in visitors to the RGP website





DECKED

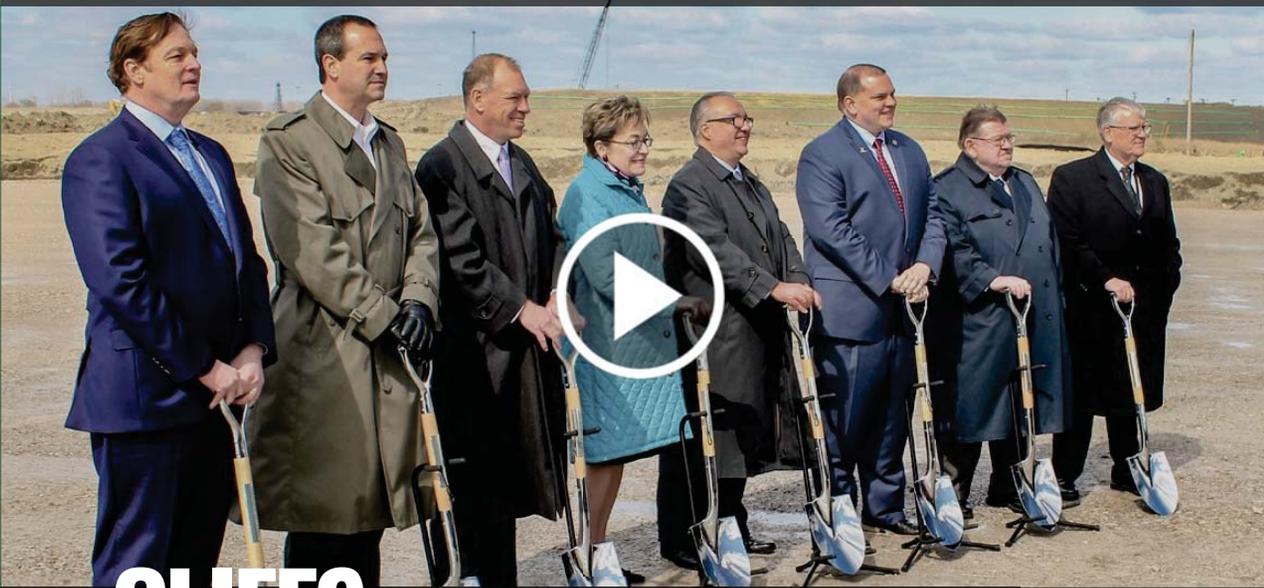
A leading manufacturer of truck and cargo van accessories opened a new state-of-the-art receiving, assembly, quality control and warranty facility in Defiance. Decked LLC designs and manufactures truck bed storage systems. Headquartered in Idaho, Decker plans to create at least 30 new jobs to support its operations in Defiance County.

PROJECT DETAILS

- Decker founded in 2011 with simple concept to help workers store and access gear/tools from the back of pickup trucks
- Currently utilizing 50,000 square feet of a 100,000 square-foot spec building
- Initial \$1.5 million investment
- Proximity to global leader 20/20 Custom Molded Plastics in Williams County a significant factor in site location decision



OTHER HIGHLIGHTS

**CLIFFS**

One of the largest iron ore production companies broke ground for a new major facility in Toledo. Cliffs Natural Resources is investing \$700 million to develop its first hot briquetted iron production plant. It will be the company's first-ever plant in the Midwest. The Ironville site was revitalized with the intention of locating a large-scale industrial user who required marine and rail capabilities.

PROJECT DETAILS

- 130 new jobs, as well as 1,200 construction jobs
- Location and logistics key factors in site location decision
- Production expected to begin by mid-2020
- Strong collaboration between RGP, JobsOhio and Port Authority



SUPPORTING REGIONAL ECONOMIC DEVELOPMENT



FOR MORE INFORMATION ABOUT SUPPORTING
 ECONOMIC DEVELOPMENT IN NORTHWEST OHIO,
 CONTACT DEAN MONSKE:

monske@rgp.org | 419-252-2700 ex.307

INVESTING DETAILS

51

Investors

100%

Privately Funded

- Investors help drive Northwest Ohio's economic development strategy
- Investors are afforded greater opportunities for engagement in business development activity



RGP INVESTORS

- American Electric Power
- The Andersons, Inc.
- Associated General Contractors of NW Ohio
- Block Communications, Inc. (BCI)
- Bowling Green State University
- BP Husky
- Clark Schaefer Hackett
- Cleveland-Cliffs, Inc.
- Columbia Gas of Ohio
- DGL Consulting Engineers, LLC
- Eastman & Smith, LTD.
- Fifth Third Bank
- Gilmore Jason Mahler, LTD
- Huntington Bank
- Hylant Group
- Industrial Power Systems
- JobsOhio
- KeyBank & KeyBank Foundation
- Louisville Title Agency for N.W. Ohio, LLC.
- MAGNA, International
- Mannik & Smith Group
- Marshall & Melhorn, LLC
- MBC Holdings / Miller Bros. Const. Inc.
- Medical Mutual of Ohio
- Mercy-Northern Region
- National Electrical Contractors Association (NECA), OH/MI Chapter & International Brotherhood of Electrical Workers (IBEW) Local 8
- North Star BlueScope Steel
- Ohio Logistics
- Ohio's Electric Cooperatives
- Owens Community College
- Owens Corning
- Penta Career Center
- Plante Moran, PLLC
- Plastic Technologies, Inc.
- PNC
- Poggemeyer Design Group
- ProMedica
- Rehmann
- Reichle | Klein Group
- Rudolph Libbe Inc.
- Shumaker, Loop & Kendrick, LLP
- Signature Bank, N.A.
- SSOE, Inc.
- Toledo Edison, A FirstEnergy Company
- Toledo Molding & Die, Inc.
- Toledo Refining Company, LLC
- TTL Associates Inc.
- University of Toledo
- Vorys Sater Seymour & Pease
- Weber Clark
- William Vaughan Company



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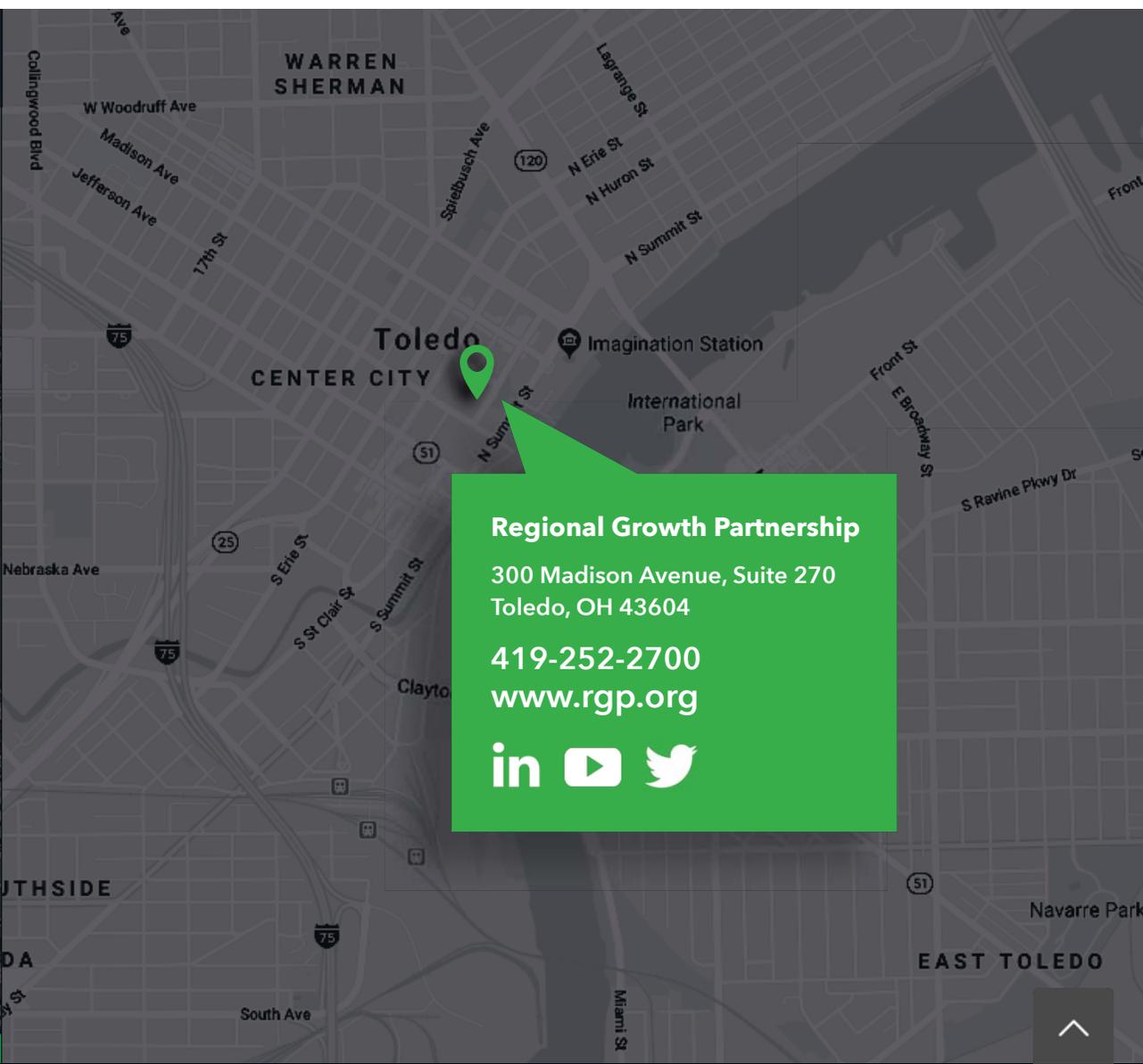
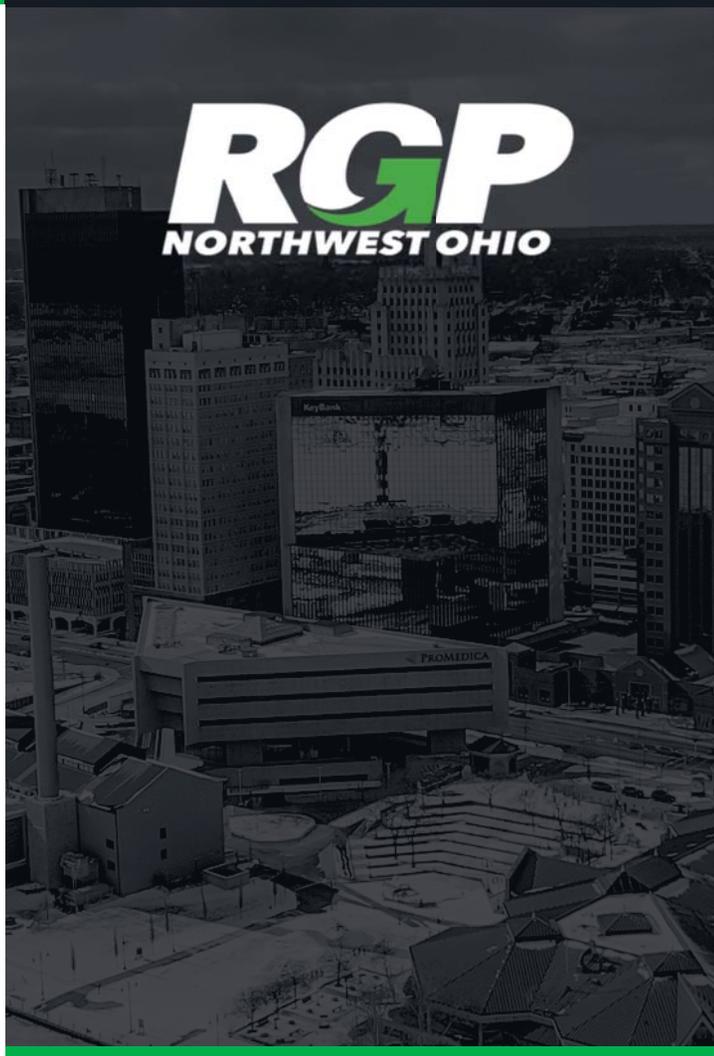
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419-252-2700
www.rgp.org



AMP Update for March 8, 2019

American Municipal Power, Inc.

Fri 3/8/2019 1:58 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>;

Having trouble viewing this email? [Click here to view web page version](#)



February Board meeting update

By Marc Gerken, P.E. - President/CEO

The AMP Board of Trustees held its monthly meeting, Feb. 20-21. Below is a brief, high-level update of the meeting.

RTO and Transmission

- FERC denied PJM's request for a waiver of its tariff requirements to enable it to liquidate the Greenhat default on a monthly basis, possibly doubling the cost impact to PJM members
- PJM declined to implement manual changes providing more transparency for Supplemental Projects in direct opposition to the members supermajority vote in support
- PJM plans to proceed with a 206 filing stating its current tariff is unjust and unreasonable to implement changes in energy price formation estimated to cost consumers an additional \$1.8 billion annually.

Power supply and generation projects

Staff provided an update on the operational performance of AMP's generation projects and a review of the 2018 annual member capacity plan report.

Member Services

The Board voted to support staff's recommendation to hire an outside firm to conduct a review of AMP's business and economic development efforts and make recommendations for enhancements. As part of this effort, AMP is forming a member task force that will provide feedback to staff regarding what members would like AMP to provide in this area. We encourage members who are interested in participating in the task force to contact Jolene Thompson at jthompson@amppartners.org by March 15.

IT

The Board heard updates on AMI deployment in several communities, including operational information.

Legislative

Staff provided updates on state level activity, including the proposed gas tax increase in Ohio and potential registration fee increase for electric vehicles, the appointment of long time industry expert Sam Randazzo to the Public Utilities Commission of Ohio and proposed nuclear subsidy legislation

in Pennsylvania. A brief update was provided on the Legislative Rally, including the AMP/OMEA position papers covering the rising transmission costs, concerns about the continued sequestration of BABs and New CREBs and regulatory overreach by the FCC regarding pole attachments.

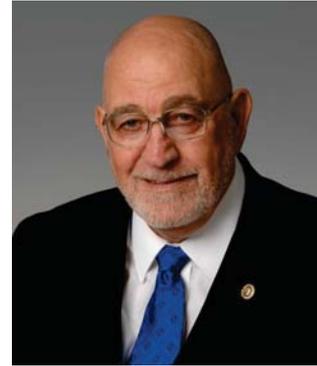
If you have any questions or need additional information about the Board meeting, please contact me at 614.540.1111 or mgerken@amppartners.org.

Public power mourns losses

By Jolene Thompson - AMP executive vice president of member services and external affairs and OMEA executive director

Dale Mathys, 80, former village administrator for the Village of Edgerton, passed away this week after a long illness. Serving in the Marine Corps from 1954-1974, he did one tour of duty in the Korean Conflict and did three tours of duty in Vietnam.

He was dedicated to his community and served as village administrator for 25 years, returning to serve as an interim administrator for several years after his retirement. He served on a number of local boards including the Edgerton Community Education Advisory Council and the Williams County Economic Development Advisory Board.



Mathys was also a strong advocate for public power, serving on the AMP Board of Trustees for more than 12 years until his retirement in 2001, including as chairman of the Scholarship Committee and as vice-chairman of the Policy Committee. He also served on the OMEA Board of Directors, was an OMEA Honorary Member and was the 1999 and 2000 recipient of the prestigious AMP Seven Hats Award and APPA Seven Hats Award, respectively.



He is survived by his wife Shirley, daughters Candy, Tammy and Dalene, four grandchildren and 15 great-grandchildren. He was preceded in death by his great-grandchild, Alyssa.

John David Lescher, 71, council president for the Village of Grafton, suddenly passed away this week after a battle with cancer. Serving in the 101st Airborne Division from 1971-1972, he did one tour of duty in Vietnam. He went on to become a village councilman in 1985 and was elected council president in 2016. He had a passion for military veterans and was a founding member of the Soldiers of History.

He is survived by his wife, Susan, daughter Mandy and six grandchildren. He was preceded in death by his son John.

Request for infrastructure investment information

By Jolene Thompson

As you may know, both the White House and Congress have announced that policies to encourage infrastructure investment are among their top priorities this session. As such, AMP is working with other public power entities to gather information on infrastructure investments that can be used to bolster our case for incentives and/or regulatory reforms to benefit public power's efforts.

It is imperative that public power receive comparable benefits to other industry sectors. As such, we will need data to back up our requests, and we are asking AMP members to provide us with information on infrastructure projects planned in local capital budgets over the next three to five years. We are interested in investments you have planned in distribution system upgrades, generation, transmission, cyber, smart grid, grid modernization, transportation electrification, broadband or other related technologies.

It is important that we compile this information, so all members are asked to participate. Please send your information to Jennifer Flockerize at jflockerzie@amppartners.org by March 25. Thank you in advance for helping us with our advocacy efforts!

AMP seeks community contacts for PR and communications

By Holly Karg - director of media relations and communications



AMP is working to better assist members on efforts relating to public relations (PR), communications and advocacy. As such, we are seeking a list of proper contacts for this purpose within each member community. As part of these efforts, AMP is continually developing content and strategies for member use. Working directly with PR and communications contacts can help us to do so more effectively. Over the coming year, AMP may be reaching out to principal contacts to complete this list.

Members who are in need of content can find a number of communications toolkits and social media graphics on the [Public Power Connections page](#) of the [member extranet](#) (login required).

Community Energy Savings Day Toolkit

This toolkit is available to assist members in communicating the request and benefits of reducing energy usage during peak demand days and times. It includes a video, fact sheets, sample messages, phone scripts and social media graphics. Access it [here](#).

Benefit of Public Power Toolkit

This toolkit is available to assist members in promoting the various benefits and advantages of public power. It includes a video, fact sheet, sample op-ed and social media graphics. Access it [here](#).

Additional content and information can be found on the [Currents page](#) of the [AMP website](#) or AMP's [YouTube page](#).

If you have questions or would like to provide a contact for PR and communications in your community, please contact Zachary Hoffman, communications and public relations specialist at zhoffman@amppartners.org or 614.540.1011. If you need help with accessing toolkits or graphics, please contact Bethany Kiser at bkiser@amppartners.org or 614.540.0945.

AMP/OMEA signs on to support HR 530

By Charles Willoughby - director of government affairs

More than 250 local governments and public utilities across 47 states have signed on to support Rep. Anna G. Eshoo's (D-CA) proposed legislation, [HR 530](#): "Accelerating Wireless Broadband Development by Empowering Local Communities Act of 2019." The bill overturns the Federal Communications Commission (FCC) regulations limiting the ability of local governments to regulate the deployment of 5G wireless infrastructure.

The letter in support of HR 530's goals was signed by 132 public utilities and related associations including AMP, OMEA, the Blue Ridge Power Agency and a number of our members, as well as 126 local government's. A full list of supporters can be found [here](#).

Last year, the FCC adopted regulations limiting the abilities of cities and states to regulate small cell sites (e.g., pole attachments) intended to speed the deployment of 5G. A similar state proposal was passed in Ohio in 2018 with input from municipal governments that provided protections for municipal electric facilities. The new federal regulations limit the type and amount of fees that cities and states may charge, sets as low as 60 days for cities and states to authorize proposals and limits non-fee requirements cities and states may institute. The FCC regulations went into effect on Jan. 14, 2019. Rep. Eshoo introduced H.R. 530 on the same day in the hope of overturning the FCC's regulations.

In Jan. 2019, the APPA, along with several local government and consumer advocate groups, filed legal challenges to the FCC rule that highlights the clear exemption under Section 224 of the Communications Act for utility facilities owned by state and local governmental entities. AMP supports this challenge.

If you have questions or concerns about this issue, please contact me at cwilloughby@amppartners.org or 614.540.1036.

AMP to hold Underground Distribution Workshop, March 18-20

By Scott McKenzie - director of member training and safety

AMP is set to hold an Underground Distribution Workshop at headquarters in Columbus, March 18-20. This training course is designed to help keep participants up-to-date on underground networks and new technology, with underground installation techniques being the main focus of study.

The course will provide participants with information on equipment including splicing, terminations, switching, general mapping, tagging principles and cable installation. It is an expansion of AMP's lineworker training series and is designed for existing lineworkers or fourth-year apprentices.

Throughout the year, AMP offers high-quality training designed to improve employee performance and enhance safety. Members are encouraged to browse the 2019 AMP Training Catalog to register for any training courses that may be beneficial for the community or employees. A copy of the catalog is available on the member extranet (login required).

If you have questions about the course or how to sign up, please contact Jennifer Flockerzie at jflockerzie@amppartners.org or 614.540.0853.

Lineworker Training Intermediate course is full, waitlist opened

By Jennifer Flockerzie - manager of technical services logistics

AMP's Lineworker Training Intermediate course, scheduled for June 17-21 at headquarters in Columbus is full and can no longer accept participants. Since this course has filled up so quickly, AMP has opened a waitlist for communities that are interested in signing up but have yet to do so. If a minimum of six communities sign up for the waitlist, a second training course will be scheduled.

The Lineworker Training Intermediate course is the third class in AMP's Lineworker Training series and helps participants to move one step closer to journeyman status. The course is a mix of book work and hands-on training to help provide additional installation skills, troubleshooting and simulated energized work. Participants will have the opportunity to gain a better knowledge of metering, transformers, system protection and national standards.

If you have questions about this course or how to sign up, please contact me at jflockerzie@amppartners.org or 614.540.0853. Courses fill up fast, so don't wait to sign up.

Hudson and Westerville named global Top7 Intelligent Communities

By Zachary Hoffman - communications and public relations specialist

The Intelligent Community Forum (ICF) has named the City of Hudson and City of Westerville 2019 Top7 Intelligent Communities. They are two of the only three cities in the United States to receive this distinction, with the other being Chicago. Learn more about the ICF and their awards [here](#).



ICF members will now schedule visits to all seven cities for an in-person evaluation of infrastructure, programs and partnerships that represent intelligent communities. The organization will then name a member of the Top7 as the Intelligent Community of the Year at a global summit in New York City in June.

As part of the [announcement](#), Hudson was recognized for its ability to adapt to a changing world, specifically noting the city's ability to remain prosperous and capable, despite the industrial disruptions throughout the region over the last 40 years. Westerville was recognized for its history of embracing innovation, specifically noting the founding of WeConnect, the nation's first municipally-owned data center, after discovering a lack of affordable choices for broadband and data center services in the area.

The Top7 Intelligent Community designation is awarded to Smart21 communities after they have been evaluated on the seven criteria that make up the [ICF Method](#). Additionally, prospective communities are asked to respond to an annual theme, with the 2019 theme being [Infinite Learning](#), which explores how communities adapt so their citizens are not left behind as machine learning advances.

Westerville is the first community in the U.S. to earn both Smart21 and Top7 designations in their first year of applying for consideration.

Congratulations to Hudson and Westerville on this outstanding achievement!

Former Bryan Mayor Doug Johnson has street named in his honor

By Zachary Hoffman

Bryan Mayor and OMEA Board Member Carrie Schlade presented Doug Johnson, former Bryan mayor, OMEA Board member and OMEA honorary member, with a duplicated road sign for the street that was named in his honor.

Johnson was first elected mayor in 2001, replacing Bill Runkle, and served in that role for 16 years. He served on the OMEA Board, including seven years on the OMEA Executive Committee, and remains a strong advocate for public power.

Please join us in congratulating Doug on this well-deserved honor!



From left to right: Bryan Mayor Carrie Schlade, former Bryan Mayor Doug Johnson, Donna Johnson, and Bryan City Engineer Brian Wieland

RSVP for Red Sector Mutual Aid meeting by March 15

By Scott McKenzie

Members who are interested in attending the Red Sector Mutual Aid meeting on March 21 should RSVP with me by March 15 in order to get accurate numbers for lunch orders. The meeting will be held from 10 a.m. to 1 p.m. at the City of Bowling Green Simpson Building.



At the recommendation of our Mutual Aid Committee, AMP is hosting a Mutual Aid meeting for each sector. These meetings will provide participants an opportunity to meet the communities within their Mutual Aid sector and to discuss Mutual Aid procedures in a small group setting.

If you have questions or would like to RSVP, please contact me at smckenzie@amppartners.org or 614.306.4269.

Energy Market update

By Jerry Willman - assistant vice president of energy marketing

The April 2019 natural gas contract increased \$0.025 /MMBtu to close at \$2.866 yesterday. The EIA reported a withdrawal of 149 Bcf for the week ending March 1. Market expectations were for a withdrawal of 150 Bcf. Next week's EIA report will remarkably be among the strongest of the season as the first five days of March verified as the sixth coldest since 1950 and coldest since 2014 per Commodity Wx Group.

On-peak power prices for 2020 at AD Hub closed yesterday at \$36.65/MWh, which decreased \$0.10/MWh for the week.

On Peak (16 hour) prices into AEP/Dayton hub				
Week ending March 8				
MON	TUE	WED	THU	FRI
\$38.77	\$46.13	\$44.59	\$35.23	\$35.34
Week ending March 1				
MON	TUE	WED	THU	FRI
\$33.24	\$32.63	\$33.24	\$31.25	\$35.81
AEP/Dayton 2020 5x16 price as of March 7 — \$36.65				
AEP/Dayton 2020 5x16 price as of Feb. 28 — \$36.75				

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) was available for 2x1 operation for the week. PJM dispatched the plant offline last weekend due to economics. Fremont's output range varied between maximum base and duct fire range. Duct firing operated for 93 hours this week. The plant generated at a 67 percent capacity factor (based on 675 MW rating).

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2019

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Webinars

Register now for Webinars

Learn from your office! Individual webinars are \$109, or sign up for a series at a discounted rate. Register today at www.PublicPower.org under Education & Events. Non-members can enter coupon code **AMP** to receive the member rate.

Webinars can be purchased individually or as the 5-part series:

- Exploring Electric Utility Regulations and Business Models: **February 22, 2019**
- Understanding the Generation & Transmission Grid: **March 8, 2019**
- Operating a Local Public Power System: **March 22, 2019**
- Managing a Public Power Utility Enterprise: **April 5, 2019**



Classifieds

Members interested in posting classifieds in Update may send a job description with start and end advertisement dates to zhoffman@amppartners.org. There is no charge for this service.

City of Bryan seeks applicants for IT technician/help desk support

The City of Bryan is seeking applicants for the position of IT technician/help desk support. Under the direction of the communications superintendent, this position provides technical support of desktop computers, applications and related technology; troubleshoots, identifies, researches and resolves technical problems; documents, tracks and monitors problems to ensure a timely resolution. Also

performs a variety of maintenance, software and hardware installation, and training tasks to ensure end-user workstations and network performance meet utilities and user requirements.

Position requires an associate's degree in technical field; five to seven years of experience in the field or a related technical area; or an equivalent combination of education and experience which provides the knowledge, skills and abilities needed to perform essential functions of the position. Applicants must have a valid driver's license. A full job description may be downloaded at www.cityofbryan.net/employment. Please submit resume to Bryan Municipal Utilities, 841 E. Edgerton St., Bryan, OH 43506; or email to humanresources@cityofbryan.com or apply in person between 8 a.m. and 4 p.m., Monday through Friday.

City of Painesville seeks applicants for two positions

Water superintendent

The City of Painesville is seeking a qualified individual to fill the position of water superintendent, supervising the departments of Water Treatment Plant and Water Distribution. Salary range depends on qualifications. Position is responsible for a full range of supervisory, professional and administrative work in the direction of the municipal water distribution system and water treatment plant. Duties are highly specialized and require considerable independent discretion and adherence to city and state policies, rules and regulations.

Candidate must possess a high school diploma or equivalent, valid Class IV Operator Water Supply Certificate from the Ohio EPA. Five years of progressively more responsible work experience in water system management and operation preferred. Submit resume, work-related references and salary history to Human Resources, City of Painesville, P.O. Box 601, Painesville, OH 44077-0601 or email to hr@painesville.com. For full position description, please visit www.painesville.com. EOE, drug and alcohol-free workplace.

Maintenance worker II

The City of Painesville is seeking a qualified individual to fill the position of water superintendent, working on the Public Works team. Starting pay begins at \$17.76 per hour. Position is responsible for installation and maintenance of water mains and service lines, water meters and fire hydrants, sewer mains and service lines, manholes and catch basins. Operates a motor roller, sewer jet machines, sewer rodder machines, small and large excavators, wheel loaders, dozers, backhoes and other vehicles and machinery. Repairs asphalt, concrete, gravel and dirt surfaced streets, and more.

Candidate must possess a high school diploma or equivalent and a valid Ohio driver's license with the ability to attain a commercial driver's license within one year of hire. Must have experience in a construction and maintenance work relating to the area of assignment, including experience in the operation of automotive equipment. Different combination of education and experience may be deemed equivalent. Submit resume and work-related references to Human Resources, City of Painesville, P.O. Box 601, Painesville, OH 44077-0601 or email to hr@painesville.com. For full position description, please visit www.painesville.com. EOE, drug and alcohol-free workplace.

Borough of Ephrata seeks applicants for electric engineer

The Borough of Ephrata is seeking applicants for the position of electric engineer. Ephrata is located within one to two hours of three major cities: Philadelphia, Baltimore and New York. The Borough has approximately 6,600 meters in a service area of 3.4 square miles. This position provides technical supervision, planning, organizing and direction of functions in the operation and maintenance of the electrical distribution system. Some of the duties include providing technical assistance in the design, engineering, sizing, selection and maintenance of electric distribution components; providing guidance for the maintenance, operation and construction of the electric distribution system and substations to ensure system reliability and the availability of energy supply to all customers; recommending and implementing improvements to operating distribution system and equipment to ensure system reliability is maintained and losses are minimized. Must have a demonstrated ability to use Outlook, Word and Excel proficiently; ability to communicate effectively with employees, customers, government agencies, union leaders, council and board members. Prior responsibility for maintenance of process equipment, upgrading technology and a working knowledge of electrical distribution systems and components is highly desirable.

Graduates of a four-year electrical engineering program with an emphasis on power engineering preferred. Willing to consider graduate engineering program, however, experience in the operations and maintenance of electric distribution is preferred. The Borough offers an attractive wage, comprehensive benefit package and a workplace with an emphasis on quality and teamwork. To apply, complete an application at the Borough offices or send a resume to: Human Resources Department, Borough of Ephrata, 124 S. State St., Ephrata, PA 17522 or skramer@ephrataboro.org. View job openings at www.ephrataboro.org. For a full job description, click [here](#).

MARCH 18, 2019

INTRODUCTION OF NEW ORDINANCES and RESOLUTIONS

1. **Resolution No. 018-19**, a Resolution Authorizing and Approving the Henry County Natural Hazard Mitigation Plan; and Declaring an Emergency. (Suspension Requested).
2. **Resolution No. 019-19**, a Resolution Authorizing Contracts with the Townships of Napoleon, Harrison, Freedom, and the Village of Florida, and Henry County South Joint Ambulance District for Fire Service and/or Emergency Medical Service Commencing April 1, 2019; and Declaring an Emergency.
3. **Resolution No. 021-19**, a Resolution Approving the Provisions of a Certain Collective Bargaining Agreement No. 2016-MED-08-0802 between the City of Napoleon and Local 240 Napoleon Police Officers Association IUPA, AFL-CIO for the Term Commencing from December 1, 2019 through November 30, 2022; Authorizing the City Manager to Execute the Same; and Declaring an Emergency. (Suspension Requested).
4. **Ordinance No. 022-19**, an Ordinance Appointing a City Finance Director for the City of Napoleon, Ohio; and, Declaring an Emergency.
5. **Resolution No. 023-19**, a Resolution Authorizing the Participation in the Ohio Department of Transportation (ODOT) Cooperative Purchasing Program; and Declaring an Emergency. (Suspension Requested).
6. **Resolution No. 024-19**, a Resolution Authorizing the Expenditure of Funds in Excess of Twenty-Five Thousand Dollars (\$25,000.00) for a Project known as East and West Graceway Drive Street Improvements Project, which was not included in the 2019 Master Bid List, Resolution No. 078-18, and Authorizing Competitive Bidding in regard thereto; and Declaring an Emergency. (Suspension Requested).

H. Second Readings of Ordinances and Resolutions - None

I. Third Readings of Ordinances and Resolutions

1. **Resolution No. 012-19**, a Resolution Authorizing the Expenditure of Funds over Twenty-Five Thousand Dollars (\$25,000.00) for the Purpose of Implementation of a GIS System, and to Sole Source said Implementation to Stantec Consulting Services, Inc.; and Declaring an Emergency.

J. Good of the City (Any other business as may properly come before Council, including but not limited to):

1. **Discussion/Action:** Approval of Power Supply Cost Adjustment Factor for March 2019 as PSCA 3-Month Averaged Factor \$0.01905; JV2 \$0.027792 and JV5 \$0.027792.
2. **Discussion/Action:** Review of PC 19-01 Preliminary Plat of Subdivision – Shank Plat.
3. **Discussion/Action:** Review of PC 19-02 Conditional Use Permit for a Recycling Center at 450 Freedom Drive N&R&G Equipment, LLC.
4. **Discussion/Action:** Review of PC 19-03 Preliminary Plat of Subdivision for North Pointe Plat No. 5.
5. **Discussion/Action:** Approval of Specifications for the Perry Street Bridge Waterline Support Replacement and Spot Repair Project – Phase 2.
6. **Discussion/Action:** Approval of Specifications for Cleaning of the Lime Sludge Lagoons at the Water Treatment Plant.
7. **Discussion/Action:** Award of the 2019 Miscellaneous Street Improvements Project.
8. **Discussion/Action:** Award of a New 2019 or Newer 1FB48-Bolt EV:2LT for the Electric Department.
9. **Discussion/Action:** Applying for WalMart Community Action Grant (no match) – Fire Department.
10. **Discussion/Action:** Application for Placement of Farmland in an Agricultural District located in the City of Napoleon Applied for by MYR Property I LLC; and to direct the Law Director to Draft Legislation approving the Ag-District.
11. **Discussion/Action:** Set a Public Hearing for Agricultural District for Monday, April 1, 2019 at 6:45 pm.
12. **Discussion/Action:** Appointments to the Housing Council.

13. **Discussion/Action:** *On Tax Incentive Review Council.*

14. **Discussion/Action:** *Appointment to the County Health Board.*

MARCH 04, 2019

Resolution No. 020-19, a Resolution Authorizing the City Manager to Execute Any and All Documents Necessary to Apply for, Accept, and Enter into an Ohio Environmental Protection Agency (OEPA) Division of Environmental and Financial Assistance (DEFA) Water Pollution Control Loan Fund (WPCLF) Agreement on behalf of the City of Napoleon, Ohio for Planning, Design, and/or Construction of Wastewater Treatment Facilities; and Designating a Dedicated Repayment Source for the Loan; and Declaring an Emergency. [*Suspension Requested*]

a) 3-4-2019 First Read-Passed Under Suspension and Emergency

Resolution No. 016-19, a Resolution Authorizing the City Manager to Execute any and all Documents Necessary to Accept a Fiscal Year 2019 JAG LE Grant from the Office of Criminal Justice Services; and Declaring an Emergency.

a) 2-18-2019 First Reading Approved

b) 3-4-2019 Second Reading.-Passed Under Suspension and Emergency.

Ordinance No. 017-19, an Ordinance Creating the Non-Bargaining Position of Assistant Water Superintendent for the Water Treatment Plant of the City of Napoleon, Ohio, and Amending Ordinance No. 075-18; and Declaring an Emergency.

c) 2-18-2019 First Reading Approved

d) 3-4-2019 Second Reading.- Passed Under Suspension and Emergency.

1. Approval of Plans and Specifications for the Williams Pumping Station Replacement Project
 - Approved – Bid Date March 27, 2019
2. Approval of Plans and Specifications for the Raymond Street Improvements Project.
 - Approved – Bid Date March 27, 2019
3. Fire/EMS Contracts with Freedom, Harrison and Napoleon Townships, Henry County South Joint Ambulance District and the Village of Florida.
 - 3-4-2019 Directed Law Director to Draft Legislation
4. Henry County Mitigation Plan.
 - 3-4-2019 – Directed Law Director to Draft Legislation
5. Acceptance of Donations to the K-9 Program. Accepted
6. Acceptance of Donation for the Fire Training Facility - Accepted
7. Appointments to the Tax Incentive Review Council (TIRC).
 - Appointed Jeff Comadoll and Jeff Mires
8. First Quarter Budget Adjustments.
 - Referred to Finance and Budget Committee

FEBRUARY 18, 2019

Ordinance No. 013-19, an Ordinance Amending Ordinance No.(s) 057-18 and 075-18 regarding Employment Status of the Napoleon Municipal Court Chief Probation Officer in and for the Year 2019; and Declaring an Emergency. (*Suspension Requested*)

a) 2-18-2019 Passed Under Suspension and Emergency; Effective 2-18-2019

Ordinance No. 014-19, an Ordinance Authorizing a Pay Increase for the City of Napoleon, Ohio Law Director; and Declaring an Emergency. (*Suspension Requested*)

a) 2-18-2019 Passed Under Suspension and Emergency; Effective 2-18-2019

Ordinance No. 015-19, an Ordinance Authorizing a Pay Increase for the City of Napoleon, Ohio City Manager; and Declaring an Emergency. (*Suspension Requested*)

a) 2-18-2019 Passed Under Suspension and Emergency; Effective 2-18-2019

1. Discussion/Action: Approval of the Power Supply Cost Adjustment Factor for February 2019 as three month averaged factor \$0.02203; JV2 \$0.029531 and JV5 \$0.029531.
2. Discussion/Action: on Clairmont Avenue.
 - a) 2.18.2019 – Council approved negotiating Clairmont Avenue and other issues with the NAS.
3. Discussion/Action: Approval of Plans and Specifications for the 2019 Miscellaneous Street Improvements Project.
 - a) 2.18.2019 Plans and Specs were approved – BID DATE is Wed., March 13, 2019 at 11:00 am
4. Discussion/Action: Approval of Specifications for Purchase of an Electric Vehicle.
 - a) 2.18.2019 Specs were approved – BID DATE is Wed., March 13, 2019 at 11:00 am

FEBRUARY 4, 2019
Assistant Superintendent Position at the WTP. 2.4.2019 – Directed Law Director to draft legislation.
Acceptance of JAG LE Grant to the Police Department. 2.4.2019 – Directed Law Director to draft legislation.
Change Order No. 6 for the 2018 Downtown Improvements Project to Vernon Nagel, Inc., an Increase of \$131,562.52. 2.4.2019 - Approved
Approval of Donations to the K9 Unit. 2.4.2019 - Approved
Waterline on Second River Bridge. (Refer to Committee) 2.4.2019 – referred to Water/Sewer Committee
Approval of Design Contract Options for the VanHying Pumping Station Replacement Project. 1.7.2019 - Approved
Award of Chemicals Bids FY2019 for the Water Treatment Plant and Wastewater Treatment Plant. 1.7.2019-Awarded as Presented in Memo from WTP and WWTP Supts.
AMP O&M Agreement. 1.7.2019 – Directed Law Director to Draft Legislation
NCTV Equipment. 1.7.2019 – Directed Law Director to Draft Legislation
JanMar CRA Agreement 1.7.2019 – Directed Law Director to Draft Legislation
MSG CRA Agreement 1.7.2019 – Directed Law Director to Draft Legislation
Ridi REIO LLC CRA Agreement 1.7.2019 – Directed Law Director to Draft Legislation
Approve Donations to the Police Department. 1.7.2019 – Approved
Approval of Liquor License Name Change from Weideman, Inc. dba Spanglers to Aese Enterprises LLC dba Spengers. 1.7.2019 – No Action Taken